Payment_Sheet_11_2024_2025

Items for payment presented to the Finance Committee meeting on Monday 24th February 2025

Members are requested to authorise the following payments made since the compilation of the agenda for the full council meeting on Monday 20th January and before the compilation of the agenda for the Finance Committee meeting on Monday 24th February 2025

Minutes reference (where necessary)	Payment to:-	Centre	Charge	Total Payment	Payment date/cheque dated	Payment method	Cost code	Authorised by
Missed on Dec Finance payment sheet 09	Deposit refund - inv 7871	Deposits/deposit returns	£ 100.00	£ 100.00	06/12/2024	FASTER	520	
	Deposit refund - inv 7799	Deposits/deposit returns	£ 100.00	£ 100.00	06/12/2024	FASTER	520	
	Deposit refund - inv 7872	Deposits/deposit returns	£ 100.00	£ 100.00	10/01/2025	FASTER	520	
	Information Commissioner's Office - annual data protection fee	Subscriptions	£ 35.00	£ 35.00	13/01/2025	DD	1168	
	Defib Warehouse - new electrode pads	Defibrillator maintenance	£ 77.94	£ 77.94	14/01/2025	CARD	3122	
	Amazon Business - First Aid kit	Equipment	£ 19.99	£ 39.98	14/01/2025	CARD	2131	
	Amazon Business - First Aid kit	Office Sundries	£ 19.99		14/01/2025	CARD	1165	
	British Gas - gas Nov - Dec	Gas	£ 357.61	£ 357.61	16/01/2025	DD	2146	
	Castle Water - water	Water	£ 208.12	£ 208.12	17/01/2025	DD	2175	
	HMRC - Tax & NI	Tax & NI	£ 1,084.00	£ 1,084.00	22/01/2025	BACS	-	
	Moorepay - payroll admin Dec	Tax & NI	£ 111.62	£ 111.62	23/01/2025	DD	1126	
EMR 327. Minute ref: F21-24/25	Sign Wizzard Ltd(38820) - Community Speed Watch Signs & Fixings	Community development	£ 653.03	£ 653.03	24/01/2025	FASTER	3120	
	Deposit refund - inv 7868	Deposits/deposit returns	£ 100.00	£ 100.00	24/01/2025	FASTER	520	
	SSE - Electricity Dec	Electricity	£ 214.38	£ 214.38	24/01/2025	DD	2130	
EMR 325	Barriers Direct - buffers for Keep walls	Beansheaf Centre Projects	£ 387.60	£ 387.60	28/01/2025	CARD	5113	
EMR 320. Minute ref: F14-24/25	Infinity Playgrounds (01347) - repair works Underwood Road	Playground equip maint	£ 2,757.60	£ 2,757.60	29/01/2025	FASTER	4166	

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	Tactical Facilities Management Ltd (2850) Graffiti removal bin	Street furniture maintenance	£ 18.00	£ 18.00	29/01/2025	FASTER	4156	
EMR 325. Minute ref: 134/24/25	New Homes Flooring (004180). 50% deposit Linear Hall Roller blinds	Beansheaf Centre Projects	£ 420.00	£ 420.00	29/01/2025	FASTER	5113	
	Tactical Facilities Management Ltd (2962) bin empties Jan	Bin empties	£ 558.58	£ 1,013.58	29/01/2025	FASTER	4162	
	Tactical Facilities Management Ltd (2962) litter picking Jan	Litter picking	£ 455.00		29/01/2025	FASTER	4163	
	Tactical Facilities Management Ltd (2963) swing cleaning	Playground equip maint	£ 48.00	£ 217.80	29/01/2025	FASTER	4166	
	Tactical Facilities Management Ltd (2963) Asset cleaning	Street furniture maintenance	£ 169.80		29/01/2025	FASTER	4156	
	GC Fire Protection - fire call point & fire panel testing	Servicing	£ 47.24	£ 47.24	29/01/2025	FASTER	2104	
	Deposit refund - inv 7919	Deposits/deposit returns	£ 100.00	£ 100.00	30/01/2025	FASTER	520	
	Deposit refund - inv 7875	Deposits/deposit returns	£ 100.00	£ 100.00	30/01/2025	FASTER	520	
	RES Systems Ltd (S32491) - Fire door services 6mnthly	Servicing	£ 240.00	£ 240.00	30/01/2025	FASTER	2104	
EMR 325. Minute: 117/24/25	MK Décor - Redecoration of The Keep	Redecorations	£ 1,960.00	£ 1,960.00	30/01/2025	FASTER	2163	
EMR 320. Minute: F14-24/25	Kennet Landscapes (inv 16379) - Replace steps at Holymead	Playground equip maint	£ 3,184.80	£ 3,184.80	31/01/2025	FASTER	4166	
	Relyon (44093) - January Cleaning	Cleaning	£ 895.20	£ 1,857.60	31/01/2025	FASTER	2123	
	Relyon (44093) - January Office cleaning	Office cleaning	£ 188.40		31/01/2025	FASTER	1156	
	Relyon (44093) - January Caretaking	Caretaking	£ 774.00		31/01/2025	FASTER	2121	
	Salaries & Superannuation - Jan		£ 5,699.14	£ 5,699.14	31/01/2025	BACS	-	
	Deposit refund - inv 7822	Deposits/deposit returns	£ 200.00	£ 200.00	31/01/2025	FASTER	520	
	Deposit refund - inv 7897	Deposits/deposit returns	£ 100.00	£ 100.00	31/01/2025	FASTER	520	

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	Suez (33498627) - Refuse collection Dec	Refuse collection	£ 268.16	£ 268.16	31/01/2025	FASTER	2162	
	P Kirkpatrick - travel expenses	Staff expenses	£ 31.82	£ 206.82	07/02/2025	FASTER	1166	
	P Kirkpatrick - Cups & Glasses for Beansheaf Centre	Equipment	£ 175.00		07/02/2025	FASTER	2131	
	Deposit refund - inv 7827	Deposits/deposit returns	£ 100.00	£ 100.00	07/02/2025	FASTER	520	
	Deposit refund - inv 7918	Deposits/deposit returns	£ 100.00	£ 100.00	07/02/2025	FASTER	520	
	Purco Print (23164) - February newsletter printing	Public relations/newsletter	£ 420.00	£ 420.00	07/02/2025	FASTER	3160	
	Sunshine Commercial Services (33511) - Annual cutbacks (Underwood)	Grass/hedge cutting	£ 158.12	£ 158.12	07/02/2025	FASTER	4155	
	Vision ICT (19655) - Biennial .gov domain renewal	Subscriptions	£ 78.00	£ 78.00	07/02/2025	FASTER	1168	
	Sunshine Commercial Services (33803) - Grounds maintenance Jan	Grass/hedge cutting	£ 387.68	£ 387.68	07/02/2025	FASTER	4155	
minute reference: 133/24/25 b) EMR 327	Forest Builders - 1st instalment Garage renovation	Beansheaf Centre Projects	£ 20,000.00	£ 20,000.00	07/02/2025	FASTER	5113	
	West Berkshire Council - Annual Premises Licence	Subscriptions	£ 180.00	£ 180.00	13/02/2025	FASTER	1168	
	West Berkshire Council - RoSPA inspections qtly (Jan - March)	Play equip inspections	£ 131.02	£ 131.02	13/02/2025	FASTER	4167	
	Wets Berkshire Council - Linear Park gate unlocking Apr - March	Caretaking	£ 1,521.60	£ 1,521.60	13/02/2025	FASTER	2121	
	Deposit refund - inv 7913	Deposits/deposit returns	£ 100.00	£ 100.00	13/02/2025	FASTER	520	
	Deposit refund - inv 7876	#N/A	£ 100.00	£ 100.00	13/02/2025	FASTER	520	
minute reference: 133/24/25 b) EMR 327	Forest Builders - 2nd instalment Garage renovation	Beansheaf Centre Projects	£ 15,000.00	£ 15,000.00	13/02/2025	FASTER	5113	
		Expenditure since previous meeting	**£ 60,236.44**	£ 60,236.44				