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Minutes reference (where necessary)	Payment to:-	Centre	Charge	Total Payment	Payment date/cheque dated	Payment method	Cost code	Authorised by
	SSE - Electric	Electricity	£ 339.38	£ 339.38	26/08/2025	DD	2130	
	Moorepay - payroll admin August	Payroll admin	£ 157.05	£ 157.05	26/08/2025	DD	1126	
	Holybrook Parish Council - Payroll payments	Payroll payments	£ 8,508.24	£ 8,508.24	27/08/2025	Faster	-	
	Ingeus - partial refund due to disruption during booking	Linear Income	£ 46.75	£ 46.75	28/08/2025	Faster	2179	
	Rialtas - upgrade to Rialtas web	Subscriptions	£ 244.96	£ 244.96	28/08/2025	Faster	1168	
	Tactical Facilities Management - replacement dog bin	Street Furniture Maintenance	£ 336.00	£ 336.00	28/08/2025	Faster	4156	
	Deposit refund - inv 8098	Deposits/deposit returns	£ 100.00	£ 100.00	28/08/2025	Faster	520	
	Deposit refund - inv 8147	Deposits/deposit returns	£ 100.00	£ 100.00	28/08/2025	Faster	520	
	Suez - Refuse collection July	Refuse collection	£ 334.97	£ 334.97	29/08/2025	DD	2162	
	SLCC Enterprises Ltd - Clerk annual membership	Subscriptions	£ 360.00	£ 360.00	01/09/2025	Card	1168	
	Tactical Facilities Management - grit bin refill and relocation	Salt bins	£ 132.00	£ 132.00	02/09/2025	Faster	4180	
	Tactical Facilities Management - Asset cleaning (swings). August	Playground equip maint	£ 48.00	£ 217.80	02/09/2025	Faster	4166	
	Tactical Facilities Management -Street furniture. August	Street Furniture Maintenance	£ 169.80		02/09/2025	Faster	4156	
	Tactical Facilities Management - Grounds maintenance (August)	Grass/hedge cutting	£ 425.00	£ 425.00	02/09/2025	Faster	4155	
	Tactical Facilities Management - Bins (August)	Litter/dog bin emptying	£ 600.00	£ 1,338.78	02/09/2025	Faster	4162	
	Tactical Facilities Management - litter picking (August)	Litter Picking	£ 738.78		02/09/2025	Faster	4163	

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	Amazon - Garage shutter fob	Garage Repairs/Services	£ 30.50	£ 30.50	02/09/2025	CARD	6161	
	Relyon (44986) - Caretaking August	Caretaking	£ 175.50	£ 1,964.83	02/09/2025	Faster	2121	
	Relyon (44986) - Cleaning August	Cleaning	£ 1,516.50		02/09/2025	Faster	2123	
	Relyon (44986) - Office Cleaning August	Office cleaning	£ 38.83		02/09/2025	Faster	1156	
	Relyon (44986) - Cleaning products August	Cleaning products	£ 234.00		02/09/2025	Faster	2124	
	Deposit refund - inv 8108	Deposits/deposit returns	£ 100.00	£ 100.00	02/09/2025	Faster	520	
	O2 - mobile phone	Telephone	£ 15.90	£ 15.90	03/09/2025	DD	1174	
	ION - PC Support & Back up - Aug	IT Expenditure	£ 168.19	£ 168.19	04/09/2025	DD	1170	
	Deposit refund - inv 8148	Deposits/deposit returns	£ 100.00	£ 100.00	05/09/2025	Faster	520	
EMR 323	We Print Lanyards - Councillor Lanyards	Events	£ 107.48	£ 107.48	08/09/2025	Card	3210	
	SWS London Trading ltd (Amazon) C-fold hand towels	Cleaning products	£ 39.90	£ 39.90	08/09/2025	Card	2124	
EMR 323	White Hinge Ltd (Amazon) - 1st Aid Bum Bag for litter picks	Events	£ 9.00	£ 9.00	08/09/2025	Card	3210	
	Deposit refund - 1st aid training course JW	Deposits/deposit returns	£ 25.00	£ 25.00	09/09/2025	Faster	520	
	Deposit refund - 1st aid training course MB	Deposits/deposit returns	£ 25.00	£ 25.00	09/09/2025	Faster	520	
EMR 322	First Aid Matters Ltd - Emergency First Aid at Work Course (part 1)	Members training	£ 540.00	£ 540.00	11/09/2025	Faster	1151	
	Deposit refund - 1st aid training course KWF	Deposits/deposit returns	£ 25.00	£ 25.00	11/09/2025	Faster	520	
	Frasers Stationery - string & Paper	Stationery	£ 74.89	£ 74.89	11/09/2025	Faster	1169	
	British Gas - Gas; Aug	Gas	£ 44.39	£ 44.39	12/09/2025	DD	2146	
	Castle Water - Water	Water	£ 320.65	£ 320.65	16/09/2025	DD	2175	

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	Partial Deposit Refund - inv 8171	Deposits/deposit returns	£ 75.00	£ 75.00	19/09/2025	Faster	520	
	Deposit Refund - inv 8141	Deposits/deposit returns	£ 50.00	£ 53.00	19/09/2025	Faster	520	
	Overpayment refund - inv 8141	Linear Income	£ 3.00		19/09/2025	Faster	2179	
	Adobe Annual subscription	Postage	£ 238.75	£ 238.75	21/09/2025	Card	1160	
	Abel Alarm Company (141014392) - Replacement 1 x 7ah battery in panel	Equipment	£ 76.80	£ 76.80	23/09/2025	Faster	2131	
	Abel Alarm Company (141014392) - Install Net 2 on new office computers	IT Expenditure	£ 512.40	£ 512.40	23/09/2025	Faster	1170	
EMR 323 (minute ref: 49/25/26)	Dee Caf CIC - The Garage Launch drinks	Events	£ 86.25	£ 86.25	23/09/2025	Faster	3210	
EMR 323 (minute ref: 52/25/26 b)	Dee Caf CIC - Lunch 1st Aid training Course	Events	£ 45.00	£ 72.40	23/09/2025	Faster	3210	
	Dee Caf CIC - Chairman's Drinks 1st Aid training Course	Chairman's allowance	£ 27.40		23/09/2025	Faster	1120	
	PKF Littlejohn - External Audit 2024/25	Audit - internal and external	£ 756.00	£ 756.00	23/09/2025	Faster	1102	
	Pamela Kirkpatrick (Clerk) - Expenses	Staff expenses	£ 23.85	£ 79.32	23/09/2025	Faster	1166	
	Pamela Kirkpatrick (Clerk) - memory stick for Police investigation	Office Sundries	£ 12.99		23/09/2025	Faster	1165	
EMR 323 (minute ref: 49/25/26)	Pamela Kirkpatrick (Clerk) -Balloon Display for Garage Opening	Events	£ 37.98		23/09/2025	Faster	3210	
EMR 323 (minute ref: 52/25/26)	Pamela Kirkpatrick (Clerk) - Refreshments for 1st Aid Training	Events	£ 4.50		23/09/2025	Faster	3210	
	Moorepay - payroll admin Sept	Payroll admin	£ 117.16	£ 117.16	24/09/2025	DD	1126	
	Abel Alarm Company - Access Service	Alarms -intruder/fire	£ 153.60	£ 153.60	25/09/2025	DD	2103	
	BT - Centre phone	Telephone	£ 85.32	£ 85.32	25/09/2025	DD	2174	

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	Tactical Facilities Management (4375) - Grounds maintenance	Grass/hedge cutting	£ 425.00	£ 425.00	26/09/2025	Faster	4155	
	Tactical Facilities Management (4246) - Ad hoc waster collection	Refuse collection	£ 27.60	£ 27.60	26/09/2025	Faster	2162	
	Deposit refund - inv 8211	Deposits/deposit returns	£ 100.00	£ 132.00	26/09/2025	Faster	520	
	Partial hire refund - inv 8211	Beansheaf income	£ 32.00		26/09/2025	Faster	2180	
	Deposit refund - inv 8039	Deposits/deposit returns	£ 150.00	£ 150.00	26/09/2025	Faster	520	
	Deposit refund - inv 8168	Deposits/deposit returns	£ 150.00	£ 150.00	26/09/2025	Faster	520	
	Deposit refund - inv 8209	Deposits/deposit returns	£ 100.00	£ 100.00	26/09/2025	Faster	520	
	Deposit refund - inv 8212	Deposits/deposit returns	£ 150.00	£ 150.00	26/09/2025	Faster	520	
EMR 327	Forest Builders - Final payment + additional works	Beansheaf Centre Projects	£ 8,760.00	£ 8,760.00	26/09/2025	Faster	5113	
	DTS (1254) Window Cleaning (Aug)	Cleaning	£ 155.00	£ 155.00	26/09/2025	Faster	2123	
	Tactical Facilities Management (4375) - Grounds maintenance	Grass/hedge cutting	£ 425.00	£ 425.00	26/09/2025	Faster	4155	
	DTS (1255) Window Cleaning (Sep)	Cleaning	£ 130.00	£ 130.00	26/09/2025	Faster	2123	
	Tactical Facilities Management (4271) - Bin emptying	Litter/dog bin emptying	£ 600.00	£ 1,335.98	26/09/2025	Faster	4162	
	Tactical Facilities Management (4271) - Litter picking	Litter Picking	£ 735.98		26/09/2025	Faster	4163	
	Zurich Insurance - Additional premium for Solar Panels	Insurance	£ 173.87	£ 173.87	26/09/2025	Faster	1140	
	Frasers (35283) - Stationery	Stationery	£ 58.91	£ 58.91	26/09/2025	Faster	1169	
EMRs 329 & 327	Sustain Homes Ltd (9250) - Solar Panels; final invoice	Beansheaf Centre Projects	£ 22,551.75	£ 22,551.75	26/09/2025	Faster	5113	
	Oluwatoyin Bayagbon - Expenses (Apr - Spt)	Staff expenses	£ 35.87	£ 38.72	26/09/2025	Faster	1166	

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	Oluwatoyin Bayagbon - Office sundries	Office Sundries	£ 2.85	£ 58.72	26/09/2025	Faster	1165	
	Holybrook Parish Council - Payroll payments	Payroll	£ 7,548.76	£ 7,548.76	26/09/2025	Faster	-	
	Suez - Refuse collection Aug	Refuse collection	£ 289.86	£ 289.86	30/09/2025	DD	2162	
	SSE - Electric (Aug)	Electricity	£ 213.78	£ 213.78	30/09/2025	DD	2130	
	TV Licensing - TV Licence	Subscriptions	£ 174.50	£ 174.50	01/10/2025	Card	1168	
	BT Group - Phone services	Telephone	£ 345.59	£ 345.59	01/10/2025	DD	1174	
	O2 - mobile phone	Telephone	£ 18.00	£ 18.00	02/10/2025	DD	1174	
	ION - PC Support & Back up - Sept	IT Expenditure	£ 168.19	£ 168.19	06/10/2025	DD	1170	
	Deposit refund - inv 8173	deposits/deposit returns	£ 150.00	£ 150.00	07/10/2025	Faster	520	
	Deposit refund - inv 8196	Deposits/deposit returns	£ 100.00	£ 100.00	07/10/2025	Faster	520	
	Lushglen (3355) - autumn bench oiling	Seat maintenance	£ 252.00	£ 252.00	07/10/2025	Faster	4175	
	Frasers (35331) - Stationery	Stationery	£ 33.16	£ 33.16	07/10/2025	Faster	1169	
	Worknest (090424) - HR & H&S Services	Legal & professional	£ 3,582.00	£ 3,582.00	07/10/2025	Faster	1145	
	Purco Print (23228) - October newsletter printing	Public relations/newsletter	£ 350.00	£ 350.00	07/10/2025	Faster	3160	
	Relyon (45132) - Cleaning	Cleaning	£ 1,462.50		07/10/2025	Faster	2123	
	Relyon (45132) - Caretaking	Caretaking	£ 175.50		07/10/2025	Faster	2121	
	Relyon (45132) - Office Cleaning	Office cleaning	£ 234.00	£ 1,929.25	07/10/2025	Faster	1156	
	Relyon (45132) - Cleaning products	Cleaning products	£ 57.25		07/10/2025	Faster	2124	
EMR 320	Infinity Playgrounds (01649) - Replacement youth shelter and bins	Playground contingency	£ 11,148.00	£ 11,148.00	07/10/2025	Faster	5166	
	B&Q - podium	Equipment	£ 59.95	£ 59.95	08/10/2025	CARD	2131	
	Tactical Facilities Management (4386) - Asset Cleaning (swings)	Playground equip maint	£ 48.00		13/10/2025	Faster	4166	

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	Tactical Facilities Management (4386) - Asset Cleaning (Bus shelters & Noticeboards)	Street Furniture Maintenance	£ 169.80	£ 217.80	13/10/2025	Faster	4156	
		Expenditure since previous meeting	**£ 79,882.33**	£ 79,882.33				