Payment_Sheet_04_2025_2026

Minutes reference (where necessary)	Payment to:-	Centre	Charge	Total Payment	Payment date/cheque dated	Payment method	Cost code	Authorised by
Missed of previous payment sheet	Deposit refund - inv 7953	Deposits/deposit returns	£ 100.00	£ 100.00	09/04/2025	Faster	520	
Missed of previous payment sheet	Ricoh - Photocopier clicks Jan - March	Photocopier	£ 138.77	£ 374.01	09/04/2025	Faster	1157	
Missed of previous payment sheet	Ricoh - Photocopier rental Apr- June	Photocopier	£ 235.24		09/04/2025	Faster	1157	
	Amazon - Dymo tag machine	Office Sundries	£ 34.97	£ 34.97	12/06/2025	Faster	1165	
	Castle Water - water	Water	£ 299.61	£ 299.61	17/06/2025	DD	2175	
	Deposit refund - inv 8001	Deposits/deposit returns	£ 100.00	£ 100.00	20/06/2025	Faster	520	
	Deposit refund - inv 8097	Deposits/deposit returns	£ 100.00	£ 100.00	20/06/2025	Faster	520	
	HMRC - Tax & NI - May	-	£ 1,508.46	£ 1,508.46	20/06/2025	BACS	-	
	Purco Print (23194) - June newsletter printing	Public relations/newsletter	£ 350.00	£ 350.00	20/06/2025	Faster	3160	
	SSE - Electricity	Electricity	£ 295.43	£ 295.43	23/06/2025	DD	2130	
	BT - Centre phone	Telephone	£ 85.32	£ 85.32	25/06/2025	DD	2174	
	Moorepay - payroll admin (May)	Payroll admin	£ 117.16	£ 117.16	25/06/2025	DD	1126	
	Ideal 356 (Amazon) - Blue roll and hand towels	Cleaning products	£ 56.99	£ 56.99	26/06/2025	Card	2124	
	SWS London Trading Ltd (Amazon) - Toilet paper	Cleaning products	£ 18.99	£ 18.99	26/06/2025	Card	2124	
	Nisbets - equipment for kiosk	Beansheaf Centre Projects	£ 2,661.28	£ 2,661.28	27/06/2025	Card	5113	
	Deposit refund - inv 8071	Deposits/deposit returns	£ 100.00	£ 100.00	27/06/2025	Faster	520	

Payment_Sheet_04_2025_2026

	Deposit refund - inv 8070	Deposits/deposit returns	£ 100.00	£ 100.00	27/06/2025	Faster	520	
		Expenditure since previous meeting	**£ 6,302.22**	£ 6,302.22				