

Payment_Sheet_13_2025_2026

Items for payment presented to the Full Council meeting on Monday 13th April 2026

Members are requested to authorise the following payments made since the compilation of the agenda for the Full Council meeting on Monday 9th March 2026 and before the compilation of the agenda for the full council meeting on Monday 13th April 2026

Minutes reference (where necessary)	Item	Centre	Charge	Total Payment	Payment date/cheque dated	Payment method	Cost code	Authorised by
	Ideal 365 - Hand towels	Cleaning products	£ 19.90	£ 19.90	02/03/2026	Card	2124	
	Displayroo Ltd (Amazon) Wall protectors	Redecorations	£ 31.46	£ 31.46	02/03/2026	Card	2163	
	We Can Source It (Amazon) - Centrefeed Roll	Cleaning products	£ 36.16	£ 36.16	02/03/2026	Card	2124	
	SWS London (Amazon) - toilet rolls	Cleaning products	£ 18.99	£ 18.99	02/03/2026	Card	2124	
	O2 - mobile phone	Telephone	£ 13.20	£ 13.20	04/03/2026	DD	1174	
	Castle Water	Water	£ 211.21	£ 211.21	04/03/2026	DD	2175	
	Mrs M Prior - Honorarium	Caretaking (Underwood Gate Unlocking)	£ 700.00	£ 700.00	05/03/2026	22209	3121	
	Virtual Plastics Ltd (Amazon) - Wall protector	Redecorations	£ 18.80	£ 18.80	06/03/2026	Card	2163	
	Amazon - screwdriver set	Office Sundries	£ 11.97	£ 11.97	08/03/2026	Card	1165	
	ION - PC Support and Back up	IT Expenditure	£ 168.19	£ 168.19	09/03/3036	DD	1170	
	Relyon (49080) - Feb: Caretaking	Caretaking	£ 175.50	£ 1,872.00	11/03/2026	Faster	2121	
	Relyon (49080) - Feb: Cleaning	Cleaning	£ 1,462.50		11/03/2026	Faster	2123	
	Relyon (49080) - Feb: Office Cleaning	Office Cleaning	£ 234.00		11/03/2026	Faster	1156	
	MK Décor - wall painting and replacement mirrors	Redecorations	£ 670.00	£ 670.00	11/03/2026	Faster	2163	
EMR 323.	The Garage - memorial refreshments	Events	£ 43.00	£ 43.00	11/03/2026	Faster	3210	
	Deposit refund - inv 8367	Deposits/deposit returns	£ 100.00	£ 100.00	11/03/2026	Faster	520	

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	Deposit refund - inv 8438	Deposits/deposit returns	£ 100.00	£ 100.00	11/03/2026	Faster	520	
EMR 323	Trophy Store UK - Annual Assembly Trophies	Events	£ 121.96	£ 121.96	11/03/2026	Card	3210	
	British Gas - Gas - Jan - Feb	Gas	£ 362.64	£ 362.64	13/03/2026	DD	2146	
	Castle Water	Water	£ 66.38	£ 66.38	17/03/2026	DD	2175	
EMR 323	National Garden Voucher Express - CSA winner vouchers x 3	Events	£ 106.95	£ 106.95	18/03/2026	Card	3210	
EMR 323	Papermill Direct - Decorative Card	Events	£ 17.22	£ 17.22	19/03/2026	Card	3210	
	Drax - Electric: Feb	Electricity	£ 242.06	£ 242.06	24/03/2026	DD	2130	
	Modulr - Salaries, Pension, Tax and NI	-	£ 7,548.76	£ 7,548.76	24/03/2026	Faster	-	
	Essex Graphic Display Ltd (Amazon) - Solar PV isolation sticker	Centre Equipment	£ 5.98	£ 5.98	24/03/2026	Card	2131	
	Amazon - Double sided tape	Centre Equipment	£ 6.04	£ 22.14	24/03/2026	Card	2131	
	Amazon - glue	Office Sundries	£ 3.66		24/03/2026	Card	1165	
	Amazon - no slip tape	playground maintenance	£ 12.44		24/03/2026	Card	4166	
	KPCM Display Ltd (Amazon) - Gas safety sticker	Centre Equipment	£ 5.64	£ 5.64	24/03/2026	Card	2131	
	Deposit refund - inv 8395	Deposits/deposit returns	£ 100.00	£ 100.00	25/03/2026	Faster	520	
	Moorepay - payroll admin Feb	Payroll admin	£ 162.78	£ 162.78	25/03/2026	DD	1126	
	Deposit refund - inv 8407	Deposits/deposit returns	£ 100.00	£ 100.00	25/03/2026	Faster	520	
	Pamela Kirkpatrick - Expenses	Staff expenses	£ 88.32	£ 88.32	25/03/2026	Faster	1166	
	BT - Centre Phone	Centre Telephone	£ 85.32	£ 85.32	25/03/2026	DD	2174	
	DTS Cleaning Services - window cleaning Jan - March inc	Cleaning	£ 440.00	£ 440.00	25/03/2026	Faster	2123	
	Abel Alarm Company - Annual service charge	Centre Security (alarms. CCTV)	£ 145.92	£ 145.92	25/03/2026	DD	2103	
	Tactical Facilities Management - Grounds maintenance March	Grass/hedge cutting	£ 425.00	£ 425.00	25/03/2026	Faster	4155	

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	Beckley Electrical Ltd - Defibrillator power repair	Repairs	£ 102.00	£ 102.00	25/03/2026	Faster	2161	
	Tactical Facilities Management - Waste collection - March	Litter/dog bin emptying	£ 600.00	£ 1,335.98	25/03/2026	Faster	4162	
	Tactical Facilities Management - litter picking - March	Litter Picking	£ 735.98		25/03/2026	Faster	4163	
	Oluwatoyin Bayagbon - Expenses	Staff expenses	£ 20.25	£ 31.60	25/03/2026	Faster	1166	
	Oluwatoyin Bayagbon - Office sundries	Office Sundries	£ 11.35		25/03/2026	Faster	1165	
	Claire Tull - remainder of Chairman's allowance	Chairman's Allowance	£ 22.60	£ 22.60	25/03/2026	Faster	1120	
EMR 323	Sainsbury's - CSA Voucher	Events	£ 50.00	£ 50.00	25/03/2026	Card	3210	
EMR 323	Ikea - CSA Voucher	Events	£ 50.00	£ 50.00	25/03/2026	Card	3210	
EMR 323	Amazon - CSA Vouchers	Events	£ 50.00	£ 50.00	26/03/2026	Card	3210	
EMR 323	Papermill Direct - Decorative Card	Events	£ 21.73	£ 21.73	28/03/2026	Card	3210	
	Baridi Services - Air Conditioning annual service	Services (air con, fire equipment etc)	£ 456.00	£ 456.00	31/03/2026	Faster	2104	
	Tactical Facilities Management Ltd - Asset maintenance (March)	Street furniture maintenance	£ 169.80	£ 217.80	31/03/2026	Faster	4156	
	Tactical Facilities Management Ltd - Swing cleaning (March)	playground maintenance	£ 48.00		31/03/2026	Faster	4166	
EMR 323	Claire Tull - Annual Assembly refreshments	Events	£ 26.50	£ 26.50	31/03/2026	Faster	3210	
	Deposit refund - inv 8412	Deposits/deposit returns	£ 100.00	£ 100.00	31/03/2026	Faster	520	
	Suez - Refuse collection (Feb)	Refuse collection	£ 325.31	£ 325.31	31/03/2026	DD	2162	
	BT - Phone Services	Telephone	£ 361.85	£ 361.85	31/03/2026	DD	1174	
	Deposit refund - inv 8441	Deposits/deposit returns	£ 100.00	£ 100.00	31/03/2026	Faster	520	
	Caroline Lenaghan - Expenses	Staff expenses	£ 6.08	£ 17.55	31/03/2026	Faster	1166	
	Caroline Lenaghan - Office sundries	Office Sundries	£ 2.47		31/03/2026	Faster	1165	

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	Caroline Lenaghan - cleaning products	Cleaning products	£ 9.00		31/03/2026	Faster	2124	
	Deposit refund - inv 8366	Deposits/deposit returns	£ 100.00	£ 100.00	31/03/2026	Faster	520	
	Hire refund - inv 8415	Linear Income	£ 42.50	£ 42.50	31/03/2026	Faster	2179	
		Expenditure since previous meeting	£ 17,473.37	£ 17,473.37				