Payment_Sheet_08_2025_2026

Items for payment presented to the Full Council meeting on Monday 10th November 2025

Members are requested to authorise the following payments made since the compilation of the agenda for the Finance Committee meeting on Monday 20th October 2025 and before the compilation of the agenda for the full council meeting on Monday 10th November 2025

Minutes reference (where necessary)	Item	Centre	Charge	Total Payment	Payment date/cheque dated	Payment method	Cost code	Authorised by
	British Gas - Gas	Gas	£ 52.58	£ 52.58	14/10/2025	DD	2146	
	Castle Water - water	Water	£ 530.56	£ 530.56	16/10/2025	DD	2175	
	Amazon (SWS London Trading) - C fold hand towels and Toilet paper	Cleaning products	£ 77.88	£ 77.88	16/10/2025	Card	2124	
	Amazon - blue rolls	Cleaning products	£ 37.04	£ 37.04	16/10/2025	Card	2124	
	Deposit refund - inv 8203	Deposits/deposit returns	£ 100.00	£ 100.00	17/10/2025	Faster	520	
	Caroline Lenaghan - Expenses (office supplies)	Office Sundries	£ 8.75	£ 20.75	17/10/2025	Faster	1165	
	Caroline Lenaghan - Expenses (batteries)	Equipment	£ 12.00		17/10/2025	Faster	2131	
	Abracadabra (Kare Group) - Newsletter Delivery (Oct)	Public relations/newsletter	£ 393.61	£ 393.61	17/10/2025	Faster	3160	
	Royal British Legion - Poppy Wreath & donation	Remembrance wreath	£ 150.00	£ 150.00	17/10/2025	2177	3170	
EMR - HR-11/25/26 b)	Limesigns - Underwood Road playground (Mr Prior's Diddy Park) sign	Memorials	£ 974.22	£ 974.22	21/10/2025	Faster	3151	
EMR 323	Storm in a Teacup - Circus entertainment (Silver Anniversary Event)	Events	£ 96.00	£ 96.00	21/10/2025	Faster	3210	
	Holybrook Parish Council - Salaries, Tax, NI, Pensions	Salaries	£ 7,548.76	£ 7,548.76	22/10/2025	Faster	-	
	Amazon - tea spoons	Equipment	£ 8.82	£ 8.82	22/10/2025	Card	2131	
	Amazon - blue roll	Cleaning products	£ 17.49	£ 17.49	22/10/2025	Card	2124	
EMR 322	SLCC Enterprises - Module 2 Excel	Staff training	£ 168.00	£ 168.00	22/10/2025	Card	1167	
	Moorepay - payroll admin Sept	Payroll admin	£ 149.86	£ 149.86	23/10/2025	DD	1126	

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	SSE - Electricity (Final supply) September	Electricity	£ 178.97	£ 178.97	28/10/2025	DD	2130	
	New Homes Flooring - repair to Linear Hall roller blind	Repairs	£ 50.00	£ 50.00	29/10/2025	Faster	2161	
	Deposit refund - inv 8204	Deposits/deposit returns	£ 100.00	£ 100.00	29/10/2025	Faster	520	
	Tactical Facilities Management Ltd (4546) - Asset cleaning (bus shelters & noticeboards)	Street Furniture Maintenance	£ 169.80	£ 217.80	29/10/2025	Faster	4156	
	Tactical Facilities Management Ltd (4546) - Asset cleaning (swings)	Playground maintenance	£ 48.00		29/10/2025	Faster	4166	
	Tactical Facilities Management Ltd (4535) - Grounds maintenance Oct	Grass/hedge cutting	£ 425.00	£ 425.00	29/10/2025	Faster	4155	
	Tactical Facilities Management Ltd (4453) - litter picking	Litter Picking	£ 735.98	£ 1,335.98	29/10/2025	Faster	4163	
	Tactical Facilities Management Ltd (4453) -bin emptying	Litter/dog bin emptying	£ 600.00		29/10/2025	Faster	4162	
	JM Landscapes - Fence repair at 29 Shrubland Drive	Grass/hedge cutting	£ 387.60	£ 387.60	29/10/2025	Faster	4155	
EMR 332. Minute: HR-11/25/26 a)	Ornamental Trees - Cherry memorial tree	Memorials	£ 315.00	£ 315.00	29/10/2025	Card	3151	
	Wonder Door Healer (2274) - Annual shutter service	Services (air con, fire equipment etc)	£ 1,020.00	£ 1,020.00	29/10/2025	Faster	2104	
	Amazon- blue roll	Cleaning products	£ 35.16	£ 35.16	29/10/2025	Card	2124	
	Deposit refund - inv 8201	Deposits/deposit returns	£ 100.00	£ 100.00	31/10/2025	Faster	520	
	Deposit refund - inv 8256	Deposits/deposit returns	£ 100.00	£ 100.00	31/10/2205	Faster	520	
	Suez - refuse collection September	Refuse collection	£ 289.33	£ 289.33	31/10/2025	DD	2162	
	O2 - mobile phone	Telephone	£ 18.01	£ 18.01	03/11/2025	DD	1174	
	ION Systems - PC Support and back up	IT Expenditure	£ 168.19	£ 168.19	04/11/2025	DD	1170	

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Expenditure since previous meeting	**£ 15,066.61**	£ 15,066.61