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Items for payment presented to the Full Council meeting on Monday 1st September 2025

Members are requested to authorise the following payments made since the compilation of the agenda for the Full Council meeting on Monday 21st July 2025 and before the compilation of the agenda for the full council meeting on Monday 1st September 2025

Minutes reference (where necessary)	Item	Centre	Charge	Total Payment	Payment date/cheque dated	Payment method	Cost code	Authorised by
	Castle Water - water	Water	£ 332.14	£ 332.14	21/07/2025	DD	2175	
Minute Reference: 49/25/26. EMR 323	Mr Bamboo Cup (195378) - The Garage sustainable cups	Events	£ 615.60	£ 615.60	21/07/2025	Faster	3210	
	Wonder Door Healer - LH shutter repair (2175)	Shutter repairs	£ 312.00	£ 312.00	21/07/2025	Faster	2166	
EMR 320	Infinity Playgrounds - removal of dangerous play equipment (01569)	Playground maintenance	£ 540.00	£ 540.00	21/07/2025	Faster	4166	
Minute ref: F09-25/26 . EMR 326	Kennet Valley Community Association - grant award	Grants	£ 400.00	£ 400.00	21/07/2025	Faster	3146	
	GC Fire Protection (503045) - Smoke detector & Fire alarm services	Services (air con, fire equipment etc)	£ 47.24	£ 47.24	21/07/2025	Faster	2104	
	Deposit refund - inv 8038	Deposits/deposit returns	£ 100.00	£ 100.00	21/07/2025	Faster	520	
	Deposit refund - inv 8099	Deposits/deposit returns	£ 100.00	£ 100.00	21/07/2025	Faster	520	
	HMRC - Tax & NI (June)	Tax & NI	£ 1,508.46	£ 1,508.46	22/07/2025	BACS	-	
	Moorepay - payroll admin	Payroll admin	£ 117.16	£ 117.16	23/07/2025	DD	1126	
	SSE (electricity) - June	Electricity	£ 317.40	£ 317.40	23/07/2025	DD	2130	
	Holybrook Parish Council (Modulr) - Test payment	Payroll admin	£ 1.00	£ 1.00	23/07/2025	Faster	1126	
	Deposit refund - inv 8069	Deposits/deposit returns	£ 100.00	£ 100.00	24/07/2025	Faster	520	
	Deposit refund - inv 8031	Deposits/deposit returns	£ 150.00	£ 150.00	24/07/2025	Faster	520	

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	Deposit refund - inv 8002	Deposits/deposit returns	£ 60.00	£ 60.00	24/07/2025	Faster	520		
	Tactical Facilities Management (3900)- Litter picking	Litter Picking	£ 735.98	£ 1,335.98	24/07/2025	Faster	4163		
	Tactical Facilities Management (3900)- Bin emptying	Litter/dog bin emptying	£ 600.00		24/07/2025	Faster	4162		
	Tactical Facilities Management (3932) - Asset maintenance	Street Furniture Maintenance	£ 169.80	£ 217.80	24/07/2025	Faster	4156		
	Tactical Facilities Management (3932) - Asset maintenance (swing cleaning)	Playground maintenance	£ 48.00		24/07/2025	Faster	4166		
	Tactical Facilities Management (3968) - Grounds maintenance	Grass/hedge cutting	£ 425.00	£ 425.00	24/07/2025	Faster	4155		
	Abracadabra (Kare Group) - June newsletter distribution (52370)	Public relations/newsletter	£ 393.61	£ 393.61	24/07/2025	Faster	3160		
	Purco Print - August newsletter	Public relations/newsletter	£ 350.00	£ 350.00	24/07/2025	Faster	3160		
	Salaries & Pension - July	Salaries & Pension	£ 5,800.23	£ 5,800.23	31/07/2025	BACS	-		
	Suez (33668639) - Refuse collection June	Refuse collection	£ 291.70	£ 291.70	31/07/2025	DD	2162		
	O2 - mobile phone	Telephone	£ 15.42	£ 15.42	01/08/2025	DD	1174		
	ION systems (15555) - PC support and back up	IT Expenditure	£ 168.19	£ 168.19	04/08/2025	DD	1170		
	Ricoh UK Ltd (102701149) - photocopier Clicks (Apr - June)	Photocopier	£ 91.96	£ 327.20	08/08/2025	DD	1157		
	Ricoh UK Ltd (102701149) - photocopier rental (Jul - Sep)	Photocopier	£ 235.24		08/08/2025	DD	1157		

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	Holybrook Parish Council (Modulr) - Tax & NI July	Tax & NI	£ 1,508.66	£ 1,508.66	11/08/2025	Faster	-	
	British Gas - Gas	Gas	£ 45.69	£ 45.69	12/08/2025	DD	2146	
	Relyon Cleaning Services (44933) - Cleaning	Cleaning	£ 1,570.50		13/08/2025	Faster	2123	
	Relyon Cleaning Services (44933) - Centre unlocking	Caretaking	£ 175.50	£ 1,980.00	13/08/2025	Faster	2121	
	Relyon Cleaning Services (44933) - Office cleaning	Office cleaning	£ 234.00		13/08/2025	Faster	1156	
	Frasers office supplies (34530) - Stationery	Stationery	£ 106.21	£ 106.21	13/08/2025	Faster	1169	
	Deposit refund - inv 8110	Deposits/deposit returns	£ 100.00	£ 100.00	13/08/2025	Faster	520	
	Abracadabra (Kare Group) - July newsletter distribution (52370)	Public relations/newsletter	£ 393.61	£ 393.61	13/08/2025	Faster	3160	
	Deposit refund - inv 8145	Deposits/deposit returns	£ 100.00	£ 100.00	13/08/205	Faster	520	
	Purco Print - August newsletter	Public relations/newsletter	£ 350.00	£ 350.00	13/08/2025	Faster	3160	
EMR 323	West Berkshire Council - TENS licence	Events	£ 21.00	£ 21.00	13/08/2025	CARD	3210	
	DTS Cleaning Services - 1243	Cleaning	£ 180.00	£ 180.00	15/08/2025	Faster	2123	
	Dpt refund - inv 8068	Deposits/deposit returns	£ 200.00	£ 200.00	15/08/2025	Faster	520	
EMR 323	Freak Music - steel band	Events	£ 660.00	£ 660.00	15/08/2025	Faster	3210	
	Castle Water - water	Water	£ 329.63	£ 329.63	18/08/2025	DD	2175	
EMR 323	Printed Today (Waheed Abdul RAS) - The Garage directional banner	Events	£ 36.21	£ 36.21	18/08/2025	Faster	3210	
	Amazon - Centrefeed towel	Cleaning products	£ 37.04	£ 37.04	20/08/2025	CARD	2124	
	Amazon - Toilet paper	Cleaning products	£ 37.98	£ 37.98	20/08/2025	CARD	2124	

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EMR 323	Amazon - bubbles	Events	£ 6.79	£ 6.79	20/08/2025	CARD	3210	
EMR 323	Amazon - Ribbon	Events	£ 18.98	£ 18.98	20/08/2025	CARD	3210	
		Expenditure since previous meeting	**£ 20,137.93**	£ 20,137.93				