

Payment_Sheet_01_2025_2026

Items for payment presented to the Full Council meeting on Monday 14th April 2025

Members are requested to authorise the following payments made since the compilation of the agenda for the Full Council meeting on Monday 10th March 2025 and before the compilation of the agenda for the full council meeting on Monday 14th April 2025

Minutes reference (where necessary)	Item	Centre	Charge	Total Payment	Payment date/cheque dated	Payment method	Cost code	Authorised by
EMR 321	GN Maintenance (772) - Install chairman honours board (undercharge payment)	Community development	£ 10.00	£ 10.00	04/04/2025	Faster	3120	
	Cathedral Hygiene - refuse collection	Refuse collection	£ 276.12	£ 276.12	01/04/2025	DD	2162	
	O2 - mobile phone	Telephone	£ 14.35	£ 14.35	02/04/2025	DD	1174	
	ION - PC support & back up	IT Expenditure	£ 165.36	£ 165.36	04/04/2025	DD	1170	
	Sunshine Commercial Services (34226) - Grounds maintenance (March)	Grass/hedge cutting	£ 387.68	£ 387.68	07/04/2025	Faster	4155	
	Wonder Door Healer (2057) - kitchen shutter repair (faulty battery wiring)	Shutter repairs	£ 300.00	£ 300.00	07/04/2025	Faster	2166	
	West Berkshire Council (621693) - Annual Rent (Holybrook Centre)	Land rent Holybrook Centre	£ 150.00	£ 150.00	07/04/2025	Faster	4160	
	Frasers (3283) - Stationery	Stationery	£ 49.62	£ 49.62	07/04/2025	Faster	1169	
	Relyon (44389) - Caretaking March	Caretaking	£ 803.70	£ 1,963.14	07/04/2025	Faster	2121	
	Relyon (44389) - Cleaning March	Cleaning	£ 952.62		07/04/2025	Faster	2123	
	Relyon (44389) - Office Cleaning March	Office cleaning	£ 188.40		07/04/2025	Faster	1156	
	Relyon (44389) - Cleaning Products March	Cleaning products	£ 18.42		07/04/2025	Faster	2124	
	ADT (57151232) - Annual service charge CCTV maintenance	Centre Security (alarms. CCTV)	£ 685.81	£ 685.81	07/04/2025	Faster	2103	
	Zurich Municipal (541557816) - Annual insurance (BC)	Centre Insurance	£ 2,706.90	£ 5,630.00	07/04/2025	Faster	2150	

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	Zurich Municipal (541557816) - Annual insurance (Assets)	Insurance	£ 2,924.00	£ 3,030.98	07/04/2025	Faster	1140	
	West Berkshire Council Non-domestic rate demand	Rates	£ -	£ -	-	-	2160	
			Expenditure since previous meeting	£ 9,632.98	£ 9,632.98			