Payment_Sheet_13_2024_2025

Items for payment presented to the Full Council meeting on Monday 14th April 2025

Members are requested to authorise the following payments made since the compilation of the agenda for the Full Council meeting on Monday 10th March 2025 and before the compilation of the agenda for the full council meeting on Monday 14th April 2025

Minutes reference (where necessary)	Item	Centre	Charge	Total Payment	Payment date/cheque dated	Payment method	Cost code	Authorised by
	O2 - mobile phone	Telephone	£ 14.35	£ 14.35	03/02/2025	DD	1174	
	ION Systems - PC support and back up	IT Expenditure	£ 161.40	£ 161.40	04/02/2025	DD	1170	
EMR 327	West Berkshire Council - planning condition application	Beansheaf Centre Projects	£ 145.00	£ 145.00	04/02/2025	Faster	5113	
EMR 323	Landlife Wildflowers - in the green snowdrop bulbs	Events	£ 28.99	£ 28.99	03/03/2025	CARD	3210	
	O2 - mobile phone	Telephone	£ 14.83	£ 14.83	05/03/2025	DD	1174	
minute reference: 133/24/25 b) EMR 327	Forest Builders 3rd stage payment. Garage renovation	Beansheaf Centre Projects	£ 10,000.00	£ 10,000.00	07/03/2025	Faster	5113	
	Deposit refund - inv 7954	Deposits/deposit returns	£ 100.00	£ 100.00	07/03/2025	Faster	520	
	Jambo Supplies Ltd (via Amazon) - Carex	Cleaning products	£ 27.27	£ 27.27	07/03/2025	CARD	2124	
Minute Reference: 165/24/25 b) EMR 323	TrophyStore.co.uk - AA trophies	Events	£ 121.96	£ 121.96	07/03/2025	CARD	3210	
	Deposit refund - inv 7914	Deposits/deposit returns	£ 100.00	£ 100.00	07/03/2025	Faster	520	
	ION Systems - PC support and back up	IT Expenditure	£ 161.40	£ 161.40	07/03/2025	DD	1170	
86/24/25 b)	Furniture@work - children's chairs	Equipment	£ 660.00	£ 660.00	12/03/2025	Faster	2131	
	Baridi Services Ltd - Air con annual service	Services (air con, fire equipment etc)	£ 442.80	£ 442.80	12/03/2025	Faster	2104	
EMR 323	Tactical Facilities Management Ltd - bag collection following litter picks	Events	£ 79.50	£ 79.50	12/03/2025	Faster	3210	

	Amazon - guillotine	Stationery	£ 37.92	£ 37.92	12/03/2025	CARD	1169	
	Fulbrook Fitness - partial hire refund inv 7970	Linear Income	£ 17.00	£ 17.00	12/03/2025	Faster	2179	
EMR 323	BPS International UK Ltd - pin badges	Events	£ 168.30	£ 168.30	12/03/2025	CARD	3210	
	Amazon - paper	Stationery	£ 20.09	£ 20.09	12/03/2025	CARD	1169	
EMR 323	Utopia Towels Inc (Via Amazon) - Table cloths	Events	£ 23.44	£ 23.44	13/03/2025	CARD	3210	
	British Gas - Gas	Gas	£ 382.47	£ 382.47	14/03/2025	DD	2146	
	Castle Water - water	Water	£ 200.19	£ 200.19	17/03/2025	DD	2175	
minute reference: F14-24/25 EMR 320	Infinity Playgrounds - Holymead playground equipment & repairs	Playground maintenance	£ 6,568.01	£ 6,568.01	20/03/2025	Faster	4166	
	Partial deposit refund - inv 7930	Deposits/deposit returns	£ 177.00	£ 177.00	20/03/2025	Faster	520	
	Youngs Heating & Plumbing Service Ltd- investigate pre-school water and repair men's urinal flush	Repairs	£ 120.00	£ 120.00	20/03/2025	Faster	2161	
	Deposit refund - inv 7916	Deposits/deposit returns	£ 100.00	£ 100.00	20/03/2025	Faster	520	
	Deposit refund - inv 7833	Deposits/deposit returns	£ 100.00	£ 100.00	20/03/2025	Faster	520	
	SWS London Trading Ltd (Via Amazon) - Toilet paper	Cleaning products	£ 18.99	£ 18.99	20/03/2025	CARD	2124	
	Ideal 365 Ltd (via Amazon) - Centrefeed hand towels	Cleaning products	£ 36.45	£ 36.45	20/03/2025	CARD	2124	
	HMRC - Tax & NI (Feb)		£ 1,064.80	£ 1,064.80	21/03/2025	BACS		
	SSE - Electricity	Electricity	£ 264.05	£ 264.05	24/03/2025	DD	2130	
Minute Reference: 165/24/25 b) EMR 323	Angling Direct - Voucher for AA	Events	£ 50.00	£ 50.00	24/03/2025	CARD	3210	
Minute Reference: 165/24/25 b) EMR 323	Voucher Express (New Look) - Voucher for AA	Events	£ 52.50	£ 52.50	24/03/2025	CARD	3210	

Payment_Sheet_13_2024_2025

Minute Reference: 165/24/25 b) EMR 323	Voucher Express (John Lewis) - Voucher for AA	Events	£ 52.50	£ 52.50	24/03/2025	CARD	3210	
	Abel Alarm Company Ltd - Service support charge	Centre Security (alarms. CCTV)	£ 132.24	£ 132.24	25/03/2025	DD	2103	
	Moorepay - payroll admin	Payroll admin	£ 111.62	£ 111.62	25/03/2025	DD	1126	
	Ideal 365 Ltd (via Amazon) - Centrefeed hand towels	Cleaning products	£ 37.04	£ 37.04	25/03/2025	CARD	2124	
	SWS London Trading Ltd (Via Amazon) - Toilet paper	Cleaning products	£ 18.99	£ 18.99	25/03/2025	CARD	2124	
	BT - Centre Phone	Telephone	£ 85.32	£ 85.32	26/03/2025	DD	2174	
EMR 323	Amazon - table cloths (AA_	Events	£ 21.48	£ 21.48	26/03/2025	Faster	3210	
	Mrs P Kirkpatrick - Expenses	Staff expenses	£ 13.73	£ 113.73	31/03/2025	Faster	1166	
Minute Reference: 165/24/25 b) EMR 323	Mrs P Kirkpatrick - Vouchers (AA)	Events	£ 100.00		31/03/2025	Faster	3210	
	Mrs Tull - Chairman's Allowance	Chairman's allowance	£ 50.00	£ 50.00	31/03/2025	Faster	1120	
	Salaries & Pension - March		£ 5,871.27	£ 5,871.27	31/03/2025	BACS		
	Mrs C Lenaghan - Expenses	Staff expenses	£ 2.03	£ 32.50	31/03/2025	Faster	1166	
	Mrs C Lenaghan - Office sundries	Office Sundries	£ 22.09		31/03/2025	Faster	1165	
	Mrs C Lenaghan - Cleaning Equipment	Cleaning products	£ 8.38		31/03/2025	Faster	2124	
	BT - phone services	Telephone	£ 338.68	£ 338.68	31/03/2025	DD	1174	
	Suez (33551470) - Refuse collection Feb	Refuse collection	£ 269.56	£ 269.56	31/03/2025	DD	2162	
	GN Maintenance (772) - Redecoration (Beansheaf Centre)	Redecorations	£ 280.00	£ 520.00	31/03/2025	Faster	2163	
EMR 327. Minute ref: F21-24/25	GN Maintenance (772) - Install CSW signs	Community development	£ 140.00		31/03/2025	Faster	3120	
EMR 321	GN Maintenance (772) - Install chairman honours board	Community development	£ 100.00		31/03/2025	Faster	3120	
	Youngs Heating & Plumbing Service Ltd (2094) - annual boiler service	Repairs	£ 120.00	£ 120.00	31/03/2025	Faster	2161	

Payment_Sheet_13_2024_2025

	Tactical Facilities Management Ltd (3227) - Bin collections	Litter/dog bin emptying	£ 558.58	£ 1,013.58	31/03/2025	Faster	4162	
	Tactical Facilities Management Ltd (3227) - Litter picking	Litter Picking	£ 455.00		31/03/2025	Faster	4163	
	Tactical Facilities Management Ltd (3209) - swing cleaning	Playground maintenance	£ 48.00	£ 217.80	31/03/2025	Faster	4166	
	Tactical Facilities Management Ltd (3209) - Bus shelter cleaning	Street Furniture Maintenance	£ 169.80		31/03/2025	Faster	4156	
	Tactical Facilities Management Ltd (3295) - Cat foul removal	Litter Picking	£ 3.60	£ 3.60	31/03/2025	Faster	4163	
	DTS (1213) - Window cleaning Feb & March	Cleaning	£ 310.00	£ 310.00	31/03/2025	Faster	2123	
	Deposit refund - inv 7987	Deposits/deposit returns	£ 100.00	£ 100.00	31/03/2025	Faster	520	
	Mrs O Bayagbon - Expenses	Staff expenses	£ 42.03	£ 80.82	31/03/2025	Faster	1166	
	Mrs O Bayagbon - Office sundries	Office Sundries	£ 14.64		31/03/2025	Faster	1165	
EMR 323	Mrs O Bayagbon - Refreshments & printing of newspaper clippings	Events	£ 24.15		31/03/2025	Faster	3210	
		Expenditure since previous meeting	**£ 30,959.44**	£ 30,959.44				