

## Payment\_Sheet\_06\_2024\_2025

Items for payment presented to the Full Council meeting on Monday 9th September 2024

Members are requested to authorise the following payments made since the compilation of the agenda for the full council meeting on Monday 29th July 2024 and before the compilation of the agenda for the full council meeting on Monday 9th September 2024

Minutes reference (where necessary)	Item	Centre	Charge	Total Payment	Payment date/cheque dated	Payment method	Cost code	Authorised by
missed on previous payment sheet	BT - Phones and internet	Telephone	£ 345.82	£ 345.82	01/07/2024	DD	1174	
	Castle Water - June	Water	£ 156.24	£ 156.24	16/07/2024	DD	2175	
	HMRC - June	Tax & NI	£ 1,189.72	£ 1,189.72	22/07/2024	BACS		
	Deposit refund - inv 7683	Deposits/deposit returns	£ 100.00	£ 100.00	23/07/2024	FASTER	520	
	Deposit refund - inv 7687	Deposits/deposit returns	£ 100.00	£ 100.00	23/07/2024	FASTER	520	
	Deposit refund - inv 7631	Deposits/deposit returns	£ 150.00	£ 150.00	23/07/2024	FASTER	520	
	SSE - June	Electricity	£ 269.69	£ 269.69	24/07/2024	DD	2130	
	Moorepay - June	Payroll admin	£ 84.62	£ 84.62	24/07/2024	DD	1126	
	Deposit refund - inv 7731	Deposits/deposit returns	£ 100.00	£ 100.00	26/07/2024	FASTER	520	
	Deposit refund - inv 7706	Deposits/deposit returns	£ 100.00	£ 100.00	26/07/2024	FASTER	520	
	Deposit refund - inv 7700	Deposits/deposit returns	£ 100.00	£ 100.00	26/07/2024	FASTER	520	
	Deposit refund - inv 7693	Deposits/deposit returns	£ 100.00	£ 100.00	26/07/2024	FASTER	520	
	Deposit refund - inv 7696	Deposits/deposit returns	£ 100.00	£ 200.00	26/07/2024	FASTER	520	
	Hire refund - inv 7696	Linear Income	£ 100.00		26/07/2024	FASTER	2179	
	Salaries - July	Salaries	£ 5,198.46	£ 5,198.46	31/07/2024	BACS		
	Suez (33340964) - June	Refuse collection	£ 270.37	£ 270.37	31/07/2024	DD	2162	

### Payment\_Sheet\_06\_2024\_2025

	O2 (31710123) - mobile phone	Telephone	£ 14.35	£ 14.35	01/08/2024	DD	1174	
<b>F06-24/25 EMR 323</b>	Christmas Tree World - Fibre optic inside Christmas tree	Events	£ 104.98	£ 104.98	01/08/2024	CARD	3210	
	Amazon - plastic treasury tags for archiving	Stationery	£ 27.75	£ 27.75	01/08/2024	CARD	1169	
	Deposit refund - inv 7701	Deposits/deposit returns	£ 100.00	£ 100.00	02/08/2024	FASTER	520	
	Tactical Facilities Ltd (Bibby) (2040) - Graffiti removal (Beansheaf Centre)	Grass/hedge cutting	£ 54.00	£ 54.00	02/08/2024	FASTER	4155	
	Tactical Facilities Ltd (Bibby)(2013) - Swing cleaning (Jul)	Playground maintenance	£ 48.00	£ 1,241.52	02/08/2024	FASTER	4166	
	Tactical Facilities Ltd (Bibby)(2013) - Litter picking (Jul)	Litter Picking	£ 549.00		02/08/2024	FASTER	4163	
	Tactical Facilities Ltd (Bibby) (2013) - bin emptying (Jul)	Litter/dog bin emptying	£ 644.52		02/08/2024	FASTER	4162	
<b>EMR 323</b>	Tactical Facilities Ltd (Bibby) (1930) - Litter Pick bag collection (Jul)	Events	£ 27.96	£ 27.96	02/08/2024	FASTER	3210	
	RES Systems Ltd (S28507) - 6mnthly fire door inspection	Services (air con, fire equipment etc)	£ 240.00	£ 240.00	02/08/2024	FASTER	2104	
	Sunshine Commercial Services (32516)- Grounds maintenance July	Grass/hedge cutting	£ 387.68	£ 387.68	02/08/2024	FASTER	4155	
	ION Systems (July)	IT Expenditure	£ 161.40	£ 161.40	05/08/2024	DD	1170	
	PKF Littlejohn (SB20240182) - 2023/24 External Audit	Audit - internal and external	£ 756.00	£ 756.00	08/08/2024	FASTER	1102	
	Youngs Heating & Plumbing Services ltd (1856) - repair leak in office toilets and LH radiator	Repairs	£ 150.00	£ 150.00	08/08/2024	FASTER	2161	
	Kare Group Ltd (Abracadabra) (52100) - August newsletter delivery	Public relations/newsletter	£ 358.78	£ 358.78	08/08/2024	FASTER	3160	

### Payment\_Sheet\_06\_2024\_2025

	Ricoh UK Ltd - Clicks Apr - June	Photocopier	£ 149.12	£ 422.61	09/08/2024	DD	1157	
	Ricoh UK Ltd - Rental July - Sep	Photocopier	£ 273.49		09/08/2024	DD	1157	
<b>EMR 327</b>	West Berkshire Council - full planning application. Change of Use. Garage	Legal & professional	£ 289.00	£ 289.00	09/08/2024	CARD	1145	
	Purco Print (23099) - Newsletter printing (August)	Public relations/newsletter	£ 350.00	£ 350.00	13/08/2024	FASTER	3160	
	Deposit refund - inv 7703	Deposits/deposit returns	£ 100.00	£ 100.00	13/08/2024	FASTER	520	
	Deposit refund - inv 7698	Deposits/deposit returns	£ 100.00	£ 100.00	13/08/2024	FASTER	520	
	British Gas - Jun - Jul	Gas	£ 48.38	£ 48.38	14/08/2024	DD	2146	
	Castle Water - July	Water	£ 166.37	£ 166.37	16/08/2024	DD	2175	
	Cathedral Hygiene (August) - qtly hygiene services	Refuse collection	£ 113.40	£ 113.40	19/08/2024	DD	2162	
<b>EMR 327</b>	Solar Together (deposit) - solar panels. Beansheaf Centre	Beansheaf Centre Projects	£ 150.00	£ 150.00	21/08/2024	CARD	5113	
	HMRC - July	Tax & NI	£ 1,189.72	£ 1,189.72	22/08/2024	BACS		
<b>EMR 327</b>	Terraquest Solutions Ltd: Block and location plans. The Garage	Legal & professional	£ 31.20	£ 31.20	22/08/2024	CARD	1145	
	Moorepay - July	Payroll admin	£ 83.83	£ 83.83	23/08/2024	DD	1126	
	Deposit refund - inv 7623	Deposits/deposit returns	£ 100.00	£ 100.00	27/08/2024	FASTER	520	
	GC Fire Protection (388626-S2D5C3) - Fire service	Services (air con, fire equipment etc)	£ 44.15	£ 44.15	27/08/2024	FASTER	2104	
	Tactical Facilities Management Ltd (2073) - Litter bag collection (Community Payback)	Litter Picking	£ 95.06	£ 101.06	27/08/2024	FASTER	4163	
	Tactical Facilities Management Ltd (2073) - Fly-tipping removal	Litter Picking	£ 6.00		27/08/2024	FASTER	4163	

### Payment\_Sheet\_06\_2024\_2025

	Deposit refund - inv 7705	Services (air con, fire equipment etc)	£ 100.00	£ 100.00	27/08/2024	FASTER	2104	
	Cathedral Hygiene (August) - qtly hygiene services	Refuse collection	£ 147.42	£ 147.42	27/08/2024	DD	2162	
	SSE - July	Electricity	£ 284.44	£ 284.44	27/08/2024	DD	2130	
	Amazon - laptop bag	Office Sundries	£ 15.99	£ 37.97	29/08/2024	CARD	1165	
<b>F05-24/25 c) a.</b>	Amazon - Carex hand soap	Cleaning products	£ 21.98		29/08/2024	CARD	2124	
<b>F06-24/25</b>	Amazon - umbrella stand	Equipment	£ 18.99	£ 18.99	29/08/2024	CARD	2131	
	Salaries - August	Salaries	£ 5,648.20	£ 5,648.20	30/08/2024	BACS		
	Suez (33367117) - July	Refuse collection	£ 295.91	£ 295.91	30/08/2024	DD	2162	
	Deposit refund - inv 7705	Deposits/deposit returns	£ 100.00	£ 100.00	30/08/2024	FASTER	520	

**Expenditure since previous meeting**

**£ 22,011.99**

£ 22,011.99