

Payment_Sheet_02_2024_2025

Items for payment presented to the Full Council meeting on Monday 20th May 2024

Members are requested to authorise the following payments made since the compilation of the agenda for the full council meeting on Monday 22nd April 2024 and before the compilation of the agenda for the full council meeting on Monday 20th May 2024

Minutes reference (where necessary)	Item	Centre	Charge	Total Payment	Payment date/cheque dated	Payment method	Cost code	Authorised by
	Deposit refund - inv 7594	Deposit Refund	£ 100.00	£ 100.00	16/04/2024	FASTER	520	
	Fraser's Office Innovation (26873) - Paper	Stationery	£ 70.68	£ 70.68	16/04/2024	FASTER	1169	
	ADT Fire & Security plc (54669488) - Maintenance of the CCTV for 2024/25	Centre Security (alarms. CCTV)	£ 645.17	£ 645.17	16/04/2024	FASTER	2103	
	Rialtas (SM29539) - Alpha Software Annual Support and Maintenance Licence	Subscriptions	£ 230.40	£ 230.40	16/04/2024	FASTER	1168	
	Rialtas (SM29540) - Bookings Software Annual Support and Maintenance Licence	Subscriptions	£ 330.00	£ 330.00	16/04/2024	FASTER	1168	
	Rialtas (SM29541) - Asset Inventory Software Annual Support and Maintenance Licence	Subscriptions	£ 198.00	£ 198.00	16/04/2024	FASTER	1168	
	Kare Group (Abracadabra((51996) - Delivery of April newsletter	Public relations/newsletter	£ 358.78	£ 358.78	16/04/2024	FASTER	3160	
	Castle Water - water	Water	£ 137.45	£ 137.45	16/04/2024	DD	2175	
	British Gas - Gas	Gas	£ 302.68	£ 302.68	17/04/2024	DD	2146	
EMR 322	SLCC Enterprises (BK215678-) - Clerk Training (themed summit - are you prepared for Net Zero).	Staff training	£ 78.00	£ 78.00	19/04/2024	FASTER	1167	
	Calcot Cricket Club (inv 7629) - Refund of cancelled booking	Beansheaf income	£ 24.00	£ 24.00	19/04/2024	FASTER	2180	
	HMRC	Tax & NI	£ 1,143.98	£ 1,143.98	22/04/2024	BACS		
	SSE Energy - Electricity	Electricity	£ 285.67	£ 285.67	23/04/2024	DD	2130	

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	Moorepay - payroll admin March	Payroll admin	£ 83.68	£ 83.68	24/04/2024	DD	1126	
	Deposit refund - inv 7590	Deposits/deposit returns	£ 100.00	£ 100.00	26/04/2024	FASTER	520	
	Tactical Facilities Management Ltd - Graffiti removal	Street Furniture Maintenance	£ 138.00	£ 138.00	26/04/2024	FASTER	4156	
	Salaries - April	Pension and pay	£ 5,571.38	£ 5,571.38	30/04/2024	BACS		
	Suez (33262133) - March	Refuse collection	£ 266.92	£ 266.92	30/04/2024	DD	2162	
EMR 323	One Stop Promotions ltd (Bunting Warehouse) - D-Day Buntin	Events	£ 132.00	£ 132.00	30/04/2024	CARD	3210	
EMR 323	Party Packs Limited - D-Day bunting	Events	£ 11.92	£ 11.92	30/04/2024	CARD	3210	
EMR 323	Net World Sports - rounders set and hula hoops (D-Day)	Events	£ 73.38	£ 73.38	30/04/2024	CARD	3210	
EMR 323	Partyrama - Silhouette soldiers (D-Day)	Events	£ 21.99	£ 21.99	30/04/2024	CARD	3210	
EMR 323	Amazon - skipping ropes (D-Day	Events	£ 37.90	£ 37.90	30/04/2024	CARD	3210	
	O2 - mobile phone	Telephone	£ 14.35	£ 14.35	02/05/2024	DD	1174	
EMR 323	West Berkshire Council - TENs licence application (D-Day)	Events	£ 21.00	£ 21.00	02/05/2024	CARD	3210	
	ION - PC support & backup	IT Expenditure	£ 161.40	£ 161.40	07/05/2024	FASTER	1170	
	Amazon - hand wash	Cleaning products	£ 28.20	£ 28.20	08/05/2024	CARD	2124	
EMR 323	Vyv James - Spotters Trail prizes	Events	£ 130.60	£ 130.60	09/05/2024	FASTER	3210	
	Relyon (42909) - Caretaking April	Caretaking	£ 774.00	£ 1,944.08	09/05/2024	FASTER	2121	
	Relyon (42909) - Cleaning April	Cleaning	£ 833.32		09/05/2024	FASTER	2123	
	Relyon (42909) - Office Cleaning April	Office cleaning	£ 188.40		09/05/2024	FASTER	1156	
	Relyon (42909) - Cleaning products April	Cleaning products	£ 148.36		09/05/2024	FASTER	2124	
	DTS Cleaning Services (171) - Window Cleaning April	Cleaning	£ 130.00		£ 130.00	09/05/2024	FASTER	2123
	Link Locksmith Services (7373) - Repair to Centre front entrance door	Repairs	£ 424.00	£ 424.00	09/05/2024	FASTER	2161	

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	Deposit refund - inv 7619	Deposits/deposit returns	£ 100.00	£ 100.00	09/05/2024	FASTER	520	
	Sunshine Commercial Services (31833) - Grounds maintenance April	Grass/hedge cutting	£ 387.68	£ 387.68	09/05/2024	FASTER	4155	
	West Berkshire Council (593908) - Qtly RoSPA inspections 01/04/2024 - 31/07/2024)	Play equip inspections	£ 170.34	£ 170.34	09/05/2024	FASTER	4167	
	Deposit refund - inv 7165	Deposits/deposit returns	£ 100.00	£ 100.00	09/05/2024	FASTER	520	
	Deposit refund - inv 7624	Deposits/deposit returns	£ 50.00	£ 50.00	09/05/2024	FASTER	520	
	Deposit refund - inv 7626	Deposits/deposit returns	£ 100.00	£ 100.00	09/05/2024	FASTER	520	
	Vision ICT (18379) - annual SSL renewal	Subscriptions	£ 60.00	£ 60.00	09/05/2024	FASTER	1168	
	Wonder Door Healer (WDH 762) - front door shutter temporary repair	Shutter repairs	£ 336.00	£ 336.00	13/05/2024	FASTER	2166	
	Tactical Facilities Management Ltd (SI-1517) - bin empties April	Litter/dog bin emptying	£ 644.52	£ 1,049.52	13/05/2024	FASTER	4162	
	Tactical Facilities Management Ltd (SI-1517) - litter picking	Litter Picking	£ 405.00		13/05/2024	FASTER	4163	
			Expenditure since previous meeting	£ 15,549.15	£ 15,549.15			