

## Payment\_Sheet\_01\_2024\_2025

Items for payment presented to the Full Council meeting on Monday 22nd April 2024

Members are requested to authorise the following payments made since 1st April 2024 and before the compilation of the agenda for the full council meeting on Monday 22nd April 2024

Minutes reference (where necessary)	Item	Centre	Charge	Total Payment	Payment date/cheque dated	Payment method	Cost code	Authorised by
	Cathedral Hygiene Services - Qtly hygiene services	Refuse collection	£ 276.12	£ 276.12	02/04/2024	DD	2162	
	British Telecom - phone and internet services	Telephone	£ 324.68	£ 324.68	02/04/2024	DD	1174	
	Sunshine Commercial Services (31628) - Grounds maintenance March	Grass/hedge cutting	£ 365.74	£ 365.74	03/04/2024	FASTER	4155	
	Purco Print (23035) - Printing April newsletter	Public relations/newsletter	£ 350.00	£ 350.00	03/04/2024	FASTER	3160	
	Tactical Facilities Management (1392) - dog bin empties March	Litterbin/main picking	£ 163.20	£ 741.70	03/04/2024	FASTER	4162	
	Tactical Facilities Management (1392) - litter bin empties and litter picking March	Neighbourhood Wardens scheme	£ 578.50		03/04/2024	FASTER	3180	
	Deposit refund - inv 7558	Deposit Refund	£ 100.00	£ 100.00	03/04/2024	FASTER	520	
	Lushglen (3284) - Bench re-oiling (Spring)	Seat maintenance	£ 252.00	£ 252.00	03/04/2024	FASTER	4175	
	GN Maintenance (738) - Cap replacement and bolt tightening	Playground repairs	£ 160.00	£ 245.00	03/04/2024	FASTER	4166	
	GN Maintenance (738) - fitting whiteboard, replace carpet strip replace lamps	Repairs	£ 85.00		03/04/2024	FASTER	2161	
	Deposit refund - inv 7501	Deposit Refund	£ 100.00	£ 100.00	03/04/2024	FASTER	520	
87/23/24. EMR 321	Glasdon (883176) - dual litter/dog foul bin	Community development	£ 654.97	£ 654.97	03/04/2024	FASTER	3120	

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	DTS Cleaning Services (170) - Window cleaning March	Cleaning	£ 155.00	£ 155.00	03/04/2024	FASTER	2123	
	ION Systems (12776) - PC back up and IT support	IT Expenditure	£ 161.40	£ 161.40	04/04/2024	DD	1170	
	O2 (28773479) - Mobile Phone	Telephone	£ 13.20	£ 13.20	04/04/2024	DD	1174	
	Deposit refund - inv 7591	Deposit Refund	£ 100.00	£ 100.00	15/04/2024	FASTER	520	
	Zurich Municipal (530590930) - Centre insurance 2024/25	Insurance	£ 2,780.96	£ 5,347.96	15/04/2024	FASTER	1140	
	Zurich Municipal (530590930) - Assets insurance 2024/25	Insurance	£ 2,567.00		15/04/2024	FASTER	2150	
	West Berkshire Council (591770) - Annual Rent (Holybrook Centre) 01/04/2023 - 31/03/2024	Land rent Holybrook Centre	£ 150.00	£ 150.00	15/04/2024	FASTER	4160	
			<b>Expenditure since previous meeting</b>	<b>£ 9,337.77</b>	£ 9,337.77			