



Holybrook Parish Council

Proudly serving the residents of Holybrook Parish since 2000

Clerk's Written Report:

Monday 20th May 2024

Beansheaf Centre/Parish Office:

Maintenance:

29/04/2024 – Broken fire door handle repaired.

03/05/2024 – Report that the front door to the Centre was broken. Nature of break made the door unsafe and it was removed. Repair ordered at a cost of £424.00 (repair complete 08/05/2024). Our insurance company confirmed that the correct course of action had been taken.

08/05/2024 – Shutter in Linear Hall front LH window broken. Repair ordered but, on inspection, it was uncovered that the previous repair was a patch job. Full repair required. Ordered at a cost of £1032.00 inc VAT. To be completed on 15/05/2024.

09/05/2024 – Shutter to front entrance broken. Luckily the repair of the LH shutter had been organised for this day so a temporary repair has been completed at a cost of £336.00 inc VAT. However, this shutter is in a poor condition and full replacement is recommended.

12/05/2024 – Linear Hall sockets have blown. Requires investigation.

Centre General:

PRS has contacted the Council to advise that a licence is now required for the Centre. I have raised concerns and questioned this. Response awaited.

Office:

12/05/2024 – The Clerk has now been working at the Council for 10 years.

20/05/2024 – The office has a work experience student from Blessed Hugh Faringdon School this week.

22/05/2024 – The Clerk will be attending an on-line Themed Summit: Are you prepared for Net Zero.

Parish:

24/04/2024 – Graffiti removed from KV jct box and youth shelter.

02/05/2024 – The Clerk and Bookings Clerk visited the Dorking Way Bellway site. Whilst the site is much improved, there are still issues present which have been reported to WBC. In addition, the dropped kerbs

were checked. There are still a number which are not satisfactory and the installation company has been informed. The Clerk may require a member to attend a further site visit with the contractor. Correspondence on both these issues is awaited.

07/05/2024 – The Clerk attending a Red Cottage Drive walkaround with two Housing Solutions officers and two of the neighbourhood policing team. Residents in Red Cottage Drive did not raise any complaints relevant to the Parish Council but the Clerk raised a couple of issues with the Housing Officers which included overgrown foliage and litter around the site, and the often overflowing dog/litter bins. The Housing Officer has requested that they are added to the distribution list for future council led litter picks so that they can directly inform their residents.

Finance:

Community Infrastructure Levy Monies (CIL):

West Berkshire Council has advised that, for the period 1st October 2023 – 31st March 2024, there were no CIL chargeable developments in our Parish.

D-Day Event:

Merchandise (including VAT & Delivery):

Bunting:	£143.92
Cardboard soldiers:	£131.94
Hula Hoops & Rounders:	£73.38
Skipping Ropes:	£37.90
Total:	£387.14

Caretaker/Cleaning: **£110.00 + VAT,**

TENs licence	£21.00
Spotters Trail prizes:	£130.60

General finance:

- The Clerk has disputed two invoices raised by West Berkshire Council. One as it is a duplicate invoice and one as it was charging for services never received. Response awaited.
- VAT claim to the sum of £8,211.27 for the period 01/01/2024 – 31/03/2024 has been made.

Insurance:

- The hearing loop system and dual litter dog bin for Low Lane (Sandhills Way) have been added to the insurance incurring no additional premium for this financial year.
- It has been confirmed that the D-Day event is adequately covered by our existing insurance but that a Risk Assessment must be completed.

Planning:

West Berkshire Council Planning Decisions:

- 24/00567/COND: Kennet Valley Primary School, Carters Rise, Calcot, Reading, RG31 7YT - Application for approval of details reserved by condition 8 (Air Handling Plant) of approved 23/01325/REG3 - Construction of

single storey building to provide a Special Education Needs (SEN) facility for a maximum 12 children together with associated car parking, hard/soft landscaping and other related works. **APPROVED.**

- 24/00210/PASSHE: 45 Bath Road, Calcot, Reading, RG31 7QH - Application to determine if prior approval is required for a proposed: Larger Home Extension: Single storey rear extension. Dimensions 6m from rear wall, 3m maximum height, 2.9m eaves height. **PRIOR APPROVAL IS NOT REQUIRED.**
- 24/00813/FULMAJ: Calcot Lodge Care Home, The Chase, Calcot, Reading - PROPOSAL: S73a: Variation of Conditions 2 (Approved Plans), 7 (Car/Vehicle Parking Area), 9 (EVCP) and 18 (Noise Mitigation) of previously approved application 22/01766/COMIND: Demolition of existing office building and erection of a three storey 66 no. bedroom care home (C2 use class) for the elderly and associated works. **WITHDRAWN.**
- West Berkshire Council has adopted the Cold Ash and Hermitage Neighbourhood Development Plans. There is now a 6-week period (before 4.00pm on Friday 14th June) during which any person aggrieved by the NDPs may make an application to the High Court on the grounds that the documents are not within the appropriate power of the local authority or that a procedural requirement has not been complied with.