

Payment_Sheet_09_2023_2024

Items for payment presented to the Full Council meeting on Monday 15th January 2024

Members are requested to authorise the following payments made since the compilation of the agenda for the full council meeting on Monday 18th December 2023 and before the compilation of the agenda for the full council meeting on Monday 15th January 2024

Minutes reference (where necessary)	Item	Centre	Charge	Total Payment	Payment date/cheque dated	Payment method	Cost code	Authorised by
	Amazon - key toppers	Equipment	£ 5.99	£ 5.99	07/12/2023	CARD	2131	
	Deposit refund - inv 7380	Deposits/deposit returns	£ 100.00	£ 100.00	12/12/2023	FASTER	2182	
	British gas (83206628) - Gas Nov	Gas	£ 193.75	£ 193.75	13/12/2023	DD	2146	
	Deposit refund - inv 7357	Deposits/deposit returns	£ 100.00	£ 100.00	15/12/2023	FASTER	2182	
	Hire refund (booking cancelled) - inv 7471	Beansheaf income	£ 16.00	£ 16.00	15/12/2023	FASTER	2180	
	Deposit refund - inv 7474	Deposits/deposit returns	£ 100.00	£ 100.00	15/12/2023	FASTER	2182	
	Frasers (24518) - Stationery	Stationery	£ 35.34	£ 44.77	15/12/2023	FASTER	1169	
	Frasers (24518) - Toilet brushes	Equipment	£ 9.43		15/12/2023	FASTER	2131	
	Frasers (24519) - A3 paper	Stationery	£ 19.07	£ 19.07	15/12/2023	FASTER	1169	
	RES Fire Systems Ltd (S23845)- 6mnthly fire door inspection and maintenance visit	Alarms -intruder/fire	£ 240.00	£ 240.00	15/12/2023	FASTER	2103	
	Abbey Windows (95566) - Parts for window repairs	Repairs	£ 250.34	£ 250.34	15/12/2023	FASTER	2161	
28/23/34. EMR 321	House and Garden Plaques - plaque for cherry trees (50%)	Community development	£ 42.00	£ 42.00	15/12/2023	FASTER	3120	
	Castle Water - water	Water	£ 98.54	£ 98.54	19/12/2023	DD	2175	

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	Deposit refund - inv 7495	Deposits/deposit returns	£ 100.00	£ 100.00	21/12/2023	FASTER	2182	
	Abracadabra (Kare Group) (51893) - December newsletter delivery	Public relations/newsletter	£ 344.41	£ 344.41	21/12/2023	FASTER	3160	
	Friends of Linear Park - grant	Grants	£ 570.00	£ 570.00	21/12/2023	FASTER	3146	
	Baridi Services (BSL 1283) - Annual air conditioning service	Servicing	£ 432.00	£ 432.00	21/12/2023	FASTER	2104	
	HMRC - Tax and NI (Nov)		£ 1,845.56	£ 1,845.56	22/12/2023	BACS		
	Vale Cleaning Solutions (553)	Cleaning	£ 1,100.00	£ 1,100.00	24/12/2023	FASTER	2123	
	BT (Q096 4C) - Centre pay phone	Telephone	£ 85.32	£ 85.32	27/12/2023	DD	2174	
	SSE (8700045806) - Electricity	Electricity	£ 279.07	£ 279.07	27/12/2023	DD	2130	
	Moorepay (0411632) - payroll admin Nov	Payroll admin	£ 69.10	£ 69.10	27/12/2023	DD	1126	
	Salaries - December		£ 5,453.86	£ 5,453.86	29/12/2023	BACS		
	Suez (33155349) - Refuse collection (Nov)	Refuse collection	£ 294.53	£ 294.53	29/12/2023	DD	2162	
	Cathedral Hygiene - Qtly hygiene services	Refuse collection	£ 276.12	£ 276.12	02/01/2024	DD	2162	
	BT - phone services (Q097 0G)	Telephone	£ 319.18	£ 319.18	02/01/2024	DD	1174	
EMR 323. CE04-23/24	Helping Hand Environmental - litter picking equipment	Community development	£ 1,034.82	£ 1,034.82	02/01/2024	CARD	3120	
EMR 321	House and Garden Plaques - plaque for cherry trees (50%)	Community development	£ 42.00	£ 42.00	03/01/2024	FASTER	3120	
	Tactical Facilities Mangement Ltd (1148) - Dog bin emptying Dec	Litterbin/main picking	£ 163.20	£ 163.20	03/01/2024	FASTER	4162	

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	Countrywide Grounds Maintenance (548803) - Dec	Neighbourhood Wardens scheme	£ 1,647.96	£ 1,647.96	03/01/2024	FASTER	3180	
	Relyon (42317) - Caretaking Dec	Caretaking	£ 774.00	£ 1,778.40	03/01/2024	FASTER	2121	
	Relyon (42317) - Cleaning Dec	Cleaning	£ 1,004.40		03/01/2024	FASTER	2123	
	Youngs Heating & Plumbing Services Ltd - repair TRVs	Repairs	£ 108.00	£ 108.00	03/01/2024	FASTER	2161	
	West Berkshire Council (584971) - Qtly RoSPA inspection	Play equip inspections	£ 127.06	£ 127.06	03/01/2024	FASTER	4167	
	Sunshine Commerical Services (30896) - Grounds maintenance	Grass/hedge cutting	£ 365.74	£ 365.74	03/01/2024	FASTER	4155	
			Expenditure since previous meeting	£ 17,646.79	£ 17,646.79			