Payment_Sheet_05_2023_2024

Items for payment presented to the Full Council meeting on Monday 4th September 2023

Members are requested to authorise the following payments made since the compilation of the agenda for the full council meeting on Monday 17th July 2023 and before the compilation of the agenda for the full council meeting on Monday 4th September 2023

Minutes reference (where necessary)	Item	Centre	Charge	Total Payment	Payment date/cheque dated	Payment method	Cost code	Authorised by
missed on payment sheet 03	O2 - mobile phone (20871999)	Telephone	£ 33.79	£ 33.79	01/06/2023	DD	1174	
missed on payment sheet 04	Suez - refuse collection May (329688308)	Refuse collection	£ 204.48	£ 204.48	30/06/2023	DD	2162	
	British Gas (inv 960003205) - May - June	Gas	£ 63.14	£ 63.14	13/07/2023	DD	2146	
	SLCC - Clerk's annual membership (inv MEM244654-1)	Subscriptions	£ 279.00	£ 279.00	21/07/2023	Faster	1168	
	Castle Water (9221504) - Water	Water	£ 86.84	£ 86.84	17/07/2023	Faster	2175	
	GC Fire Protection - 50% fire system service (inv 2049286)	Alarms -intruder/fire	£ 44.14	£ 44.14	21/07/2023	Faster	2103	
	Deposit refund - inv 7358	Deposits/deposit returns	£ 100.00	£ 100.00	21/07/2023	Faster	2182	
	HMRC	Tax & NI	£ 1,098.31	£ 1,098.31	21/07/2023	BACS		
	Amazon - food waste bin caddy bags	Office Sundries	£ 4.69	£ 4.69	21/07/2023	CARD	1165	
	Amazon - outside bin padlock	Office Sundries	£ 5.99	£ 5.99	21/07/2023	CARD	1165	
	Amazon - office food caddy	Office Sundries	£ 13.99	£ 48.86	21/07/2023	CARD	1165	
	Amazon - Centre food caddy	Equipment	£ 24.88		21/07/2023	CARD	2131	
	Amazon - Centre food caddy bin bags	Cleaning products	£ 9.99		21/07/2023	CARD	2124	
	Southern Electric (251768232 0057)	Electricity	£ 304.75	£ 304.75	24/07/2023	DD	2130	
	Moorepay - payroll admin (0375491)	Payroll admin	£ 62.92	£ 62.92	25/07/2023	DD	1126	
	Salaries		£ 5,210.60	£ 5,210.60	31/07/2023	BACS		

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	Suez - refuse collection June (33016991)	Refuse collection	£ 202.36	£ 202.36	31/07/2023	DD	2162	
	O2 - mobile phone (22036295)	Telephone	£ 33.79	£ 33.79	02/08/2023	DD	1174	
	ION - PC back up and IT support	IT Expenditure	£ 158.70	£ 158.70	04/08/2023	DD	1170	
	British Gas (inv 851224496) June - July	Gas	£ 47.88	£ 47.88	11/08/2023	DD	2146	
	West Berkshire Council (571840) - dog bin emptying 01/07 - 30/09	Litterbin/main picking	£ 712.21	£ 712.21	11/08/2023	Faster	4162	
	Ricoh (102295701) Clicks (Apr - Jun)	Photocopier	£ 283.70	£ 557.19	11/08/2023	Faster	1157	
	Ricoh (102295701) rent (July - Sep)	Photocopier	£ 273.49		11/08/2023	Faster	1157	
	Relyon (41560) - July	Caretaking	£ 774.00	£ 2,162.04	11/08/2023	Faster	2121	
	Relyon (41560) - July	Cleaning	£ 1,244.40		11/08/2023	Faster	2123	
	Relyon (41560) - July	Cleaning products	£ 143.64		11/08/2023	Faster	2124	
	RES Systems Ltd - Fire Door service (S21711)	Alarms -intruder/fire	£ 240.00	£ 240.00	11/08/2023	Faster	2103	
	Kare Group (Abracadabra) (51761) - Newsletter Delivery (inc extra insert)	Public relations/newsletter	£ 434.34	£ 434.34	11/08/2023	Faster	3160	
	Deposit refund - inv 7359	Deposits/deposit returns	£ 150.00	£ 150.00	11/08/2023	Faster	2182	
	Deposit refund - inv 7364	Deposits/deposit returns	£ 100.00	£ 100.00	11/08/2023	Faster	2182	
	Deposit refund - inv 7304	Deposits/deposit returns	£ 100.00	£ 100.00	11/08/2023	Faster	2182	
	Deposit refund - inv 7269	Deposits/deposit returns	£ 150.00	£ 150.00	11/08/2023	Faster	2182	
	Purco Print (22935) - August newsletter printing (inc extra insert)	Public relations/newsletter	£520.00	£ 520.00	11/08/2023	Faster	3160	
151/22/23 & 164/22/23 c) EMR 325	ADT new security camera (inv 52992587)	Equipment	£ 1,047.00	£ 1,047.00	11/08/2023	Faster	2131	

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	Deposit refund - inv 7365	Deposits/deposit returns	£ 100.00	£ 100.00	11/08/2023	Faster	2182	
	Frasers (inv 21620) - stationery	Stationery	£ 62.02	£ 62.02	11/08/2023	Faster	1169	
	Castle Water (10000091583)	Water	£ 90.23	£ 90.23	16/08/2023	DD	2175	
	Countrywide Grounds Maintenance (523937)	Neighbourhood Wardens scheme	£ 1,600.00	£ 1,600.00	16/08/2023	Faster	3180	
new contract - started 07/08 inc extra pickup	Tactical Facilities Management Ltd (SI-789): Dog bin emptiying	Litterbin/main picking	£ 73.44	£ 73.44	16/08/2023	Faster	4162	
	Deposit refund - inv 7362	Deposits/deposit returns	£ 100.00	£ 128.00	16/08/2023	Faster	2182	
	Partial hire refund - inv 7362	Deposits/deposit returns	£ 28.00		16/08/2023	Faster	2182	
	Cathedral Hygiene - qtly hygiene services	Refuse collection	£ 113.40	£ 113.40	18/08/2023	DD	2162	
	Tool Station - paint and filler	Redecorations	£ 60.78	£ 60.78	18/08/2023	CARD	2163	
	HMRC - Tax and NI (July)		£ 1,098.71	£ 1,098.71	22/08/2023	BACS		
	Moorepay - payroll admin (0383150)	Payroll admin	£ 63.32	£ 63.32	23/08/2023	DD	1126	
		Expenditure since previous meeting	**£ 17,552.92**	£ 17,552.92				