

## Payment\_Sheet\_11\_2022\_2023

Items for payment presented to the meeting on 24th April 2023

Members are requested to authorise the following payments made since the compilation of the agenda of the last full Council meeting on 13th March 2023 and payable up to and including 31st March 2023

Minutes reference (where necessary)	Payment to:-	Centre	Charge	Total Payment	Payment date/cheque dated	Payment method	Cost code	Authorised by
	Mr D. Prior - annual honorarium (gate unlocking)	Caretaking (Gate unlocking)	£520.00	£520.00	07/03/2023	22196	3121	
	ION - PC support & back up (inv 10758)	IT Expenditure	£155.22	£155.22	07/03/2023	DD	1170	
	Vale Cleaning Solutions - Beansheaf, lobby, stairs and toilets floor scrubs (inv 297)	Cleaning	£425.00	£425.00	09/03/2023	Faster	2123	
<b>EMR 327 (CIL monies)</b>	Glasdon - Dog/litter bin (Dorking Way) (inv SI858543)	Litterbin provision	£770.29	£770.29	09/03/2023	Faster	4161	
<b>EMR 323</b>	Kreative Bunting - bunting & flags for Picnic in the Park (Coronation Event)	Community development	£150.02	£150.02	14/03/2023	CARD	3120	
	Deposit refund - inv 7200	Deposits/deposit returns	£100.00	£100.00	16/03/2023	Faster	2182	
	Survey Monkey - annual subscription	Subscriptions	£384.00	£384.00	19/03/2023	CARD	1168	
	HMRC - Tax & NI February		£964.72	£964.72	22/03/2023	BACS		
	Relyon - March caretaking (inv 40836)	Caretaking	£774.00	£1,778.40	22/03/2023	Faster	2121	
	Relyon - March cleaning (inv 40836)	Cleaning	£1,004.40		22/03/2023	Faster	2123	
	Sunshine Commercial Services - March (inv 28744)	Grass/hedge cutting	£345.04	£345.04	22/03/2023	Faster	4155	
<b>99/22/23 d)</b>	Clarity Interpretation (Will Hirstle) - Anniversary Orchard Panel (inv 1413-1)	Community development	£864.00	£864.00	22/03/2023	Faster	3120	

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	Andrew Adair - mileage 24/01/2023 - 31/03/2023	Staff expenses	£15.75	£15.75	22/03/2023	Faster	1166	
	Hirer partial refund (cancelled session) inv 7205	Linear Income	£34.00	£34.00	22/03/2023	Faster	2179	
	Deposit refund - inv 7199	Deposits/deposit returns	£100.00	£100.00	22/03/2023	Faster	2182	
179/21/22 b)	Glasdon - Dog/litter bin (Holymead) (inv SI859115)	Litterbin provision	£726.14	£726.14	23/03/2023	Faster	4161	
	Sunshine Commercial Services - February (inv 28593)	Grass/hedge cutting	£345.04	£345.04	23/03/2023	Faster	4155	
	Moorepay (inv 344992)	Payroll admin	£63.32	£63.32	23/03/2023	DD	1126	
	Abel Alarm Company - annual support charge	Alarms -intruder/fire	£112.86	£112.86	27/03/2023	DD	2103	
	Deposit refund - inv 7195	Deposits/deposit returns	£100.00	£100.00	27/03/2023	Faster	2182	
	British Telecom - Centre phone	Telephone	£85.32	£85.32	27/03/2023	DD	2174	
	Southern Electric - electricity	Electricity	£319.36	£319.36	27/03/2023	DD	2130	
	Castle Water - Water	Water	£5.00	£5.00	28/03/2023	DD	2175	
	West Berkshire Council (inv 563854) - Linear gate unlocking	Caretaking	£1,673.76	£2,973.83	29/03/2023	Faster	2121	
	West Berkshire Council (inv 563854) - Bin emptying	Litterbin/main picking	£819.58		29/03/2023	Faster	4162	
	West Berkshire Council (inv 563854) - Playground inspections (RoSPA reports)	Play equip inspections	£480.49		29/03/2023	Faster	4167	
	Mr A. Lenaghan - postage	Postage	£1.50	£1.50	29/03/2023	Faster	1160	
	GN Maintenance (inv 713) - playground repairs	Playground equip maint	£240.00		29/03/2023	Faster	4166	

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	GN Maintenance (inv 713) - Beansheaf Centre repairs (wood above shutter)	Repairs	£140.00	£520.00	29/03/2023	Faster	2161	
	GN Maintenance (inv 713) - Fix bin at Dorking Way	Litterbin provision	£55.00		29/03/2023	Faster	4161	
	GN Maintenance (inv 713) - Fix information board at Community Orchard	Community development	£85.00		29/03/2023	Faster	3120	
	Mrs C Lenaghan - Cleaning products	Cleaning products	£4.40	£17.99	29/03/2023	Faster	2124	
	Mrs C Lenaghan - Office sundries: sugar, teabags, biscuits etc	Office Sundries	£13.59		29/03/2023	Faster	1165	
	Deposit refund - inv 7226	Deposits/deposit returns	£100.00	£100.00	30/03/2023	Faster	2182	
	Countrywide Grounds Maintenance - inv 505477	Neighbourhood Wardens scheme	£1,600.00	£1,600.00	31/03/2023	Faster	3180	
	Beansheaf Pre-school - over charge refund (inv 7206)	Linear Income	£65.00	£65.00	31/03/2023	Faster	2179	
	Deposit refund - inv 7225	Deposits/deposit returns	£100.00	£100.00	31/03/2023	Faster	2182	
	British Telecom - Phone services	Telephone	£277.06	£277.06	31/03/2023	Faster	1174	
	Suez - February (inv 32889066)	Refuse collection	£194.38	£194.38	31/03/2023	Faster	2162	
	Salaries - March		£5,035.18	£5,035.18	31/03/2023	BACS		
	West Berkshire Council - Annual rent for Holybrook Community Centre	Land rent Holybrook Centre	£150.00	£150.00	31/03/2023	Faster	4160	
	Chairman's allowance - expenses	Chairman's allowance	£50.00	£50.00	31/03/2023	22197	1120	

**Expenditure since  
previous meeting      £19,448.42**

\*rounded by 1p