



Holybrook Parish Council

Proudly serving the residents of Holybrook since 2000

Full Council Meeting: Monday 13th March 2023

'Information Items' - Written Report

1) Financial Information

Insurance

- a) The insurance renewal quote, for financial year 2023/24, was originally received as £5,615.17. This was above the figure budgeted for of £5,228.00. The Clerk contacted the insurance company and the premium has now been reduced to £5,260.67 which is much closer to our budgeted figure.
- b) Following the Finance Committee meeting; the level of cover on the Chairman's Chain of Office has been increased to £2,187.22 which is in-line with the valuation undertaken in June 2022.
- c) The Council does not have specific cover for intellectual property. The following link provides more information on this type of insurance: <https://www.gov.uk/guidance/intellectual-property-insurance>. I do not believe that the Council requires this insurance type. NOTE: all of the Council's documents are on a back-up system so should be easily recoverable (and many are published on our website too).

Assets

The bin for Dorking Way arrived 7th March 2023 and is awaiting installation; I have received permission from WBC for the install. A replacement bin for the Holymead has been ordered and should arrive within two weeks. Both bins are dual function (dog waste and general litter). Both will be emptied by the Parish Wardens.

2) West Berkshire Council Planning decisions – Information Item:

22/03140/HOUSE: 3 Bath Road, Calcot, Reading, RG31 7QH – Rear extension to existing property and conversion of garage to internal accommodation. **GRANTED.**

3) Community Infrastructure Levy Monies Questionnaire

The Questionnaire, in special edition newsletter, was distributed to residents' home during the period 20th February to 3rd March. We have had a steady return of questionnaires (approximately 100 at the time of printing). The questionnaire was also advertised in our noticeboards, on Facebook and Twitter. And was available on our website. We will also have a stall at the Parish's Annual Assembly.