

## HOLYBROOK PARISH COUNCIL PAYMENT SHEET 08-2022/23

Items for payment presented to the meeting on 16th January 2023

Members are requested to authorise the following payments made since the compilation of the agenda 12th December 2022 and payable before the compilation of the agenda for the meeting on Monday 16th January 2023

Minutes reference (where necessary)	Payment to:-	Centre	Charge	Total Payment	Payment date/cheque dated	Payment method	Cost code	Authorised by
	Castle Water - Water	Water	£5.00	£5.00	28/11/2022	DD	2175	
	Salaries - November	#N/A	£7,272.54	£7,272.54	30/11/2022	BACS		
	Suez - Refuse collection - Oct	Refuse collection	£177.90	£177.90	30/11/2022	DD	2162	
	O2 - mobile phone	Telephone	£28.81	£28.81	02/12/2022	DD	1174	
	ION - pc support and backup	IT Expenditure	£160.02	£160.02	05/12/2022	DD	1170	
	Crown Gas & Power (inv 1347819)	Gas	£176.34	£176.34	19/12/2022	DD	2146	
	Deposit refund - inv 7113	Deposits/deposit returns	£100.00	£100.00	19/12/2022	FASTER	2182	
	RES Systems - Fire door inspection	Services (fire equipment/air con)	£336.00	£336.00	19/12/2022	FASTER	2104	
	Deposit refund - inv 7103	Deposits/deposit returns	£100.00	£172.00	19/12/2022	FASTER	2182	
	Hire refund - inv 7103	Linear Income	£72.00		19/12/2022	FASTER	2179	
	HMRC	Electricity	£2,016.10	£2,016.10	22/12/2022	BACS		
	Moorepay - payroll admin (inv 322858)	Payroll admin	£63.32	£63.32	23/12/2022	DD	1126	
	Southern Electric (inv 251768232 0048)	Electricity	£283.74	£283.74	28/12/2022	DD	2130	
	Castle Water - Water	Water	£5.00	£5.00	28/12/2022	DD	2175	
	British Telecom - pay phone (Q092PV)	Telephone	£85.32	£85.32	28/12/2022	DD	2174	
	Salaries - December	#N/A	£4,828.87	£4,828.87	30/12/2022	BACS		
	Suez - Refuse collection Nov (inv 32808730)	Refuse collection	£181.70	£181.70	30/12/2022	DD	2162	
	Cathedral Hygiene - qtlly hygiene services (inv VI/1428244)	Refuse collection	£276.12	£276.12	03/01/2023	DD	2162	

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	British Telecom - phone services (Q093LA)	Telephone	£273.10	£273.10	03/01/2023	DD	1174	
	O2 - mobile phone (inv 17968696)	Telephone	£28.81	£28.81	04/01/2023	DD	1174	
	ION - pc support and backup (inv 10479)	IT Expenditure	£155.22	£155.22	04/01/2023	DD	1170	
	Sunshine Commercial Services (Inv 28104) - December	Grass/hedge cutting	£345.04	£345.04	04/01/2023	FASTER	4155	
	Countrywide Grounds Maintenance (inv 271155) - December	Neighbourhood Wardens scheme	£1,600.00	£1,600.00	04/01/2023	FASTER	3180	
	Caroline Lenaghan - Expenses (office sundries)	Office Sundries	£22.15	£22.15	04/01/2023	FASTER	1165	
<b>EMR 321</b>	Handmade Signs Ltd - memorial plaque (Cllr Brian Baker)	Community development	£65.00	£65.00	04/01/2023	FASTER	3120	
	Relyon - carpet clean (inv 40429)	Cleaning	£216.00	£216.00	04/01/2023	FASTER	2123	
	Relyon - caretaking (inv 40381) December	Caretaking	£774.00	£1,464.54	04/01/2023	FASTER	2121	
	Relyon - cleaning (inv 40381) December	Cleaning	£690.54		04/01/2023	FASTER	2123	
	Purco Print - December newsletter (inv 22812)	Public relations/newsletter	£350.00	£350.00	04/01/2023	FASTER	3160	
	Deposit refund - inv 7110	Deposits/deposit returns	£100.00	£100.00	05/01/2023	FASTER	2182	
	Deposit refund - inv 7122	Deposits/deposit returns	£100.00	£100.00	05/01/2023	FASTER	2182	
	Rialtas Business Solutions - Alpha annual support maintenance Nov - March (inv SM26440)	Subscriptions	£87.50	£87.50	05/01/2023	FASTER	1168	

**Expenditure since  
previous meeting £20,976.14**