

HOLYBROOK PARISH COUNCIL PAYMENT SHEET 03-2022/23

Items for payment presented to the meeting on 25th July 2022

Members are requested to authorise the following payments made since 20th June 2022 and payable before the compilation of the agenda for the meeting on Monday 25th July 2022

Minutes reference (where necessary)	Payment to:-	Centre	Charge	Total Payment	Payment date/cheque dated	Payment method	Cost code	Authorised by
	Party deposit refund - inv 6937	Deposits/deposit returns	£100.00	£100.00	14/06/2022	FASTER	2182	
	Party deposit refund - inv 6939	Deposits/deposit returns	£100.00	£100.00	14/06/2022	FASTER	2182	
	Party deposit refund - inv 6961	Deposits/deposit returns	£100.00	£100.00	17/06/2022	FASTER	2182	
	Bottle in a Box - retirement Gift Accountant (24-years service)	Chairman's allowance	£27.98	£27.98	22/06/2022	CARD	1120	
	Party deposit refund - inv 6936	Deposits/deposit returns	£100.00	£100.00	23/06/2022	FASTER	2182	
	Party overpayment refund - inv 6963	Linear Income	£4.00	£4.00	23/06/2022	FASTER	2179	
	SLCC - Membership renewal (Clerk)	Subscriptions	£270.00	£270.00	28/06/2022	CARD	1168	
	Party deposit refund - inv 6935	Deposits/deposit returns	£100.00	£100.00	29/06/2022	FASTER	2182	
	Berkshire Pension Fund - to pay shortfall from 2021/22	Superannuation	£134.40	£134.40	29/06/2022	22191	1125	
188/21/22 EMR 323	Hope Education - prizes for Calcot School Jubilee Art Competition	Community development	£602.98	£602.98	29/06/2022	CARD	3120	
	Party deposit refund - inv 6963	Deposits/deposit returns	£100.00	£100.00	04/07/2022	FASTER	2182	
	O2 - Mobile phone	Telephone	£28.81	£28.81	04/07/2022	DD	1174	
	Southern Electric - Electricity	Electricity	£262.69	£262.69	04/07/2022	DD	2130	
	Ion Systems - PC back up and subscriptions	IT Expenditure	£160.02	£160.02	05/07/2022	DD	1170	

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Thomas Fattorini LTD - chain of office engraved	Legal & professional	£88.25	£88.25	14/07/2022	FASTER	1145	
Frasers - stationery	Stationery	£63.27	£70.45	14/07/2022	FASTER	1169	
Frasers - Office sundries	Office Sundries	£7.18		14/07/2022	FASTER	1165	
Sunshine Commercial services Ltd - grounds maintenance	Grass/hedge cutting	£345.04	£345.04	14/07/2022	FASTER	4155	
Countrywide - Warden	Neighbourhood Wardens scheme	£1,466.66	£1,466.66	14/07/2022	FASTER	3180	
Deposit refund - Invoice No 6992	Deposits/deposit returns	£100.00	£100.00	14/07/2022	FASTER	2182	
Deposit refund - Invoice No 6965	Deposits/deposit returns	£100.00	£100.00	14/07/2022	FASTER	2182	
Relyon Cleaning Services - Caretaking	Caretaking	£774.00	£1,887.24	14/07/2022	FASTER	2121	
Relyon Cleaning Services - cleaning	Cleaning	£1,052.40		14/07/2022	FASTER	2123	
Relyon Cleaning - Cleaning products	Cleaning products	£60.84		14/07/2022	FASTER	2124	
Andrew Adair - Notice board travel	Staff expenses	£12.60	£12.60	15/07/2022	22192	1166	
Crown Gas & Power - gas	Gas	£49.19	£49.19	18/07/2022	DD	2146	

**Expenditure since
previous meeting £6,210.31**