



Holybrook Parish Council

Serving the communities of Beansheaf Farm and Fords Farm

Council Meeting Minutes

Date of Meeting	18 th May 2020
Location	Zoom Virtual Meeting
Present	Cllrs. Baker, Bedwell (Chair), Collard, Croal, H. Mistry, S. Mistry, Lenaghan, Littlewood, Somner and Tull. Also present: Pam Kirkpatrick (Clerk) and Caroline Lenaghan (Administration Assistant)
Circulation	All Council and Ward Members

The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panels Meetings) (England and Wales) Regulations 2020 (“the Regulations”) came into force on the 4 April 2020. The Regulations remove the legal obligation to hold local authority meetings at a specified physical location, by permitting members and others attending the meeting to do so by way of ‘remote attendance’. The obligation to hold an Annual Meeting was also removed.

All virtual meetings held by the Parish Council before 7th May 2021 (NOTE: the date could be brought forward if the Government rules are relaxed) are enabled by this legislative change. This Protocol applies to meetings of the Council and/or its Committees, that would, but for the coronavirus pandemic and the Regulations, be held in public. All other Standing Orders remain in place.

NOTE: Holybrook Parish Council experienced difficulties with their first meeting with the system dropping out. Therefore, not all Councillors were present at all times. No decision or action was taken unless there was meeting quorum.

No.	Notes	Action
01/20/21	Open forum for members of the public None.	
02/20/21	Annual Meeting and Annual Assembly Members AGREED remotely, taking into account The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panels Meetings) (England and Wales) Regulations 2020 (“the Regulations”) which came into force on the 4 April 2020, that the 2020 Annual Meeting and Annual Assembly of Holybrook Parish Council be cancelled. In taking this decision, it was acknowledged and accepted that Cllr Mary Bedwell will continue in her post as Chairman and Cllr Claire Tull as Vice-Chairman until the Annual Meeting in May 2021.	
03/20/21	Members accepted apologies for absence from District Cllr Argyle.	
04/20/21	Declarations of Interest Forms Members acknowledged that new forms do not need to be completed this year. However, Members are asked to review the details recorded on their existing Declaration Forms and advise the Clerk of any changes no later than Friday 22 nd May 2020.	ALL

No.	Notes	Action
05/20/21	<p>Declarations of Interest relevant to the Agenda</p> <p>Cllr Somner declared a non-pecuniary interest in the following items due to his role as a District Councillor:</p> <p>8 – District Councillors’ Report; 9 – West Berkshire Council’s Speed Management Consultation; 10 – Planning: new applications; 11 – Planning: record of decisions taken remotely due to Covid-19 restrictions; 12 – West Berkshire Council decisions; 14 – Ownership of bus shelter outside Sainsbury Calcot store.</p>	
06/20/21	<p>Approval and adoption of the Minutes of the Full Council meeting on Monday 16th March 2020</p> <p>APPROVED. Proposed by Cllr Tull and seconded by Cllr Baker.</p>	
07/20/21	<p>Matters arising from the Minutes</p> <p>163/19/20 Chairman’s Report (Anniversary Trees): WBC has agreed to the planting of new trees. The FoLP have provided their feedback which is predominately supportive. Three possible locations have been identified in Beansheaf, however, more locations are going to be considered in Fords Farm. It has been confirmed that the EMR of £500 is sufficient for the project. FoLP have a meeting on Thursday where this project will be discussed in more detail.</p> <p>168/19/20 – Matters Arising: The Clerk has investigated the lost ‘Chantry Green’ signs and was advised by WBC that ‘the last reference to Chantry Green was made historic in our [WBC’s] systems in 2011 ... Unfortunately the council has no records of any Chantry Green signs.’</p> <p>It was AGREED that replacement signs for the Chantry Green area be discussed with Bob Bosley of WBC when the meeting for the Welcome to Holybrook signs is re-arranged (see below).</p> <p>177/19/20 The Garage – A meeting will be arranged with WBC when the Covid-19 restrictions are lifted; the following options have been proposed: metal storage shed, brick shed, an adaptation to the space above the changing rooms, extension to the existing garage;</p> <p>186/19/20 Matters Arising (Welcome to Holybrook Signs): Meeting postponed until the Covid-19 restrictions are lifted;</p> <p>191/19/20 New Planning Applications (reference: 20/00431/FUL): The objection was shared with Councillors on 23rd March 2020 and is available to view on the West Berkshire Council planning portal:</p> <p>192/19/20 WBC Planning Decisions ref: 19/01544/FULEXT: Cllr Baker provided a draft objection to the tree culling which took place adjacent to the M4 Motorway/Bellway Development site. With the approval of the Chairman and Vice-Chairman this was issued to WBC. The objection has been entered into WBCs Enforcement Register (reference: 20/00150/05NOAC).</p> <p>197/19/20 Grants: Standby Volunteer Group has had to temporarily suspend their service due to lack of volunteers. However, thanks were sent for the grant which will help them get back to service as soon as they are able.</p> <p>: FoLP were advised of the availability of the WBC lottery.</p>	

No.	Notes	Action
08/20/21	<p>District Councillors' report</p> <p>1 Bath Road: A legal technicality has prevented the sale of the building at the present time. There is a meeting this week and, therefore, Cllr Somner will update the Parish Council at their next full meeting in June.</p> <p>On 29th April 2020 WBC held an Extraordinary Meeting to approve the use of virtual meetings. These are working well with the meetings being lived streamed for any interested parties.</p> <p>West Berkshire Council held its Annual Council meeting on Tuesday 12th May 2020 virtually. Councillors Graham Pask and Clive Hooker were re-elected as Chairman and Vice-Chairman respectively for the municipal year 2020/21. There were some minor changes to the smaller committees; notably, Cllr Somner is now a substitute on the Planning Committee.</p> <p>WBC has provided additional funding of £23m to business so far during the Covid-19 pandemic with another £7.5 / £8m currently being worked through.</p> <p>The community support hub is working very well and their work included distributing food parcels.</p> <p>To-date, in excess of 35 deaths have sadly been reported in WBC care homes. This situation is being very closely monitored. PPE is getting through to where it is required.</p> <p>WBC has, through the pandemic, managed to maintain curb side refuse collection and, as of last week, has reopened its recycling centres. The new system is working well despite a brief closure at one of the sites on Sunday 17th May 2020 due to a fire.</p> <p>The Leader held a Facebook Live session on Saturday 16th May 2020 which reportedly went well and Cllr Somner will advise the Parish Council if/when another one takes place.</p> <p>Highways painted a 'Thank You' to the NHS outside of the Thatcham Hospital which was provided free of charge.</p> <p>Northbrook Street in Newbury will be made pedestrianised during Covid-19 recovery.</p> <p>Concerns raised from HPC Councillors:</p> <ul style="list-style-type: none"> - After some refuse collection, there has been some litter left on the streets. It is acknowledged that, on some occasions, this may be been due to the high level of wind. 	

No.	Notes	Action								
09/20/21	<p>WBC Speed Management Consultation</p> <p>Before discussion, the Clerk read the survey questions to help focus the Council's discussions.</p> <p>Cllrs commented that there is a lot of repetitive information within the document and felt that any action resulting from such a policy would be low. Cllr Somner clarified that every document produced by the District Council must cover all areas/localities of the District and this can result in some repetitive information.</p> <p>Cllr Bedwell took a vote on whether HPC would be prepared to support a training portal at a cost of £200/y.</p> <p>For – 1 Abstain – 1 (due to declared interest) Against – 8</p> <p>Members agreed that there is not enough information regarding the portal to make a financial commitment at this stage. Cllr Tull proposed that the Council potentially has a positive attitude toward the portal but requires more information before committing to any financial support.</p> <p>For – 5 Abstain – 1 (due to declared interest) Against – 4</p> <p>AGREED by majority vote.</p>									
10/20/21	<p>New Planning Applications</p> <p>Members unanimously AGREED to SUPPORT the following application:</p> <table border="1" data-bbox="252 1084 1525 1279"> <thead> <tr> <th data-bbox="252 1084 518 1122">Application no</th> <th data-bbox="518 1084 742 1122">Applicant</th> <th data-bbox="742 1084 1023 1122">Address</th> <th data-bbox="1023 1084 1525 1122">Proposal</th> </tr> </thead> <tbody> <tr> <td data-bbox="252 1122 518 1279">20/00903/FUL *as adjacent Parish</td> <td data-bbox="518 1122 742 1279">Pureday Ltd</td> <td data-bbox="742 1122 1023 1279">Murdochs, Bath Road</td> <td data-bbox="1023 1122 1525 1279">Demolition of existing derelict public house, planting of 8 No. trees and the construction of a front (Southern) boundary wall and gate.</td> </tr> </tbody> </table>	Application no	Applicant	Address	Proposal	20/00903/FUL *as adjacent Parish	Pureday Ltd	Murdochs, Bath Road	Demolition of existing derelict public house, planting of 8 No. trees and the construction of a front (Southern) boundary wall and gate.	
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20/00903/FUL *as adjacent Parish	Pureday Ltd	Murdochs, Bath Road	Demolition of existing derelict public house, planting of 8 No. trees and the construction of a front (Southern) boundary wall and gate.							
11/20/21	<p>Planning: Considered remotely due to Covid-19 restrictions (information item)</p> <p>20/00787/FUL* as adjacent Parish – 1320 Arlington Business Park: Installation of new generator and GRP enclosure for external services. No comments submitted. The Clerk did not see any eligible reasons for objection and the response level from Council was inoperative.</p> <p>20/00565/DEMO *as adjacent Parish – Murdochs, Bath Road: Prior notification for demolition of existing building. No comments submitted as WBC has since advised that a full planning application is required.</p> <p>RE: 3450 - Development at Beansheaf Farm, Bourne Close: Road Naming. The name of Old Grange Close has been submitted to WBC.</p>									

No.	Notes	Action
12/20/21	<p>West Berkshire Council Planning decisions</p> <p>20/00377/HOUSE – 26 Greencroft Gardens, Calcot: Rear single storey extension to provide shower room with flat roof. GRANTED.</p> <p>20/00224/HOUSE – 19 Bayford Drive, Calcot: Single storey rear extension with loft conversion. GRANTED.</p> <p>20/00273/FUL – Beansheaf Farm, Bourne Close, Calcot: 4 x Self-contained flats. REFUSED.</p> <p>20/00851/OOD – Telecommunications Mast at the entrance to the SSE Yard, Burghfield Road, Reading: Out of District consultation RBC ref. 200339. Removal of existing 15m mast and erection of a new 125m lattice tower with a total of 12no antenna (6no EE & 6no Huawei) along with ancillary equipment mounted on a newly formed concrete foundation measuring 5.5m x 5.6m. The existing compound would be retained and enlarged by a further 6.6m to an overall size of 3=3.2m x 6.6m all enclosed by a 2.5m high palisade fence to match that of the existing. NO OBJECTION RAISED.</p>	
13/20/21	<p>Other Planning: Construction Method Statement: 20/00462/COND – Cllr Collard</p> <p>Cllr Collard advised that he has recorded a sequence of events following the approval of planning application 19/01544/FLUEXT (Bellway Housing, Dorking Way). Including the lack of social distancing on site and the erection of a closed board fence which is above the approved maximum height.</p> <p>Following discussion, Cllr Tull, as the Planning Committee Chairman, proposed that....</p> <p>CONNECTION LOST</p> <p>Members re-joined: SM, RS, CT, AL, MB, CL. Plus Clerk and Administration Assistant</p> <p>... Cllr Collard provide a summary of the observed issues and the responses from WBC planning department to-date to the planning committee. These can then be reviewed and escalated to District Councillor Somner.</p> <p>More members re-joined: CC, HM</p>	SC & RS
14/20/21	<p>Bus Shelters – ownership of Bus Shelter outside of Sainsbury’s Store Calcot</p> <p>Members acknowledged the information provided with the agenda noting the yearly cost would be approximately £4.5k. In addition, that this shelter is often in a substandard condition from mis-use. Therefore, Members AGREED unanimously (bar 1 abstention due to declared interest) that HPC would not take ownership of the aforementioned bus shelter.</p>	

No.	Notes	Action
15/20/21	<p>Clerk's Report</p> <p>The Clerk provided a verbal report (APPENDIX 1)</p> <p>In addition Members AGREED that the following projects, as requested by residents, are added to a list for consideration for any future CIL receipts:</p> <ol style="list-style-type: none"> 1) Dog foul and general litter bin for the top of Dorking Way; 2) Implementation of solid white line cycle lanes – Parish wide; 3) Footpath improvements in the Fords Farm section of Linear Park. <p>It is acknowledged that these projects need more investigation before anything could be implemented and all are subject to the relevant permissions and support of the District Council.</p> <p>Member re-joined: BB</p>	
16/20/21	<p>Financial Information</p> <p>a) Payments – Members unanimously approved the payment of the items listed on payment sheets:</p> <ol style="list-style-type: none"> <i>i) 12-19/20;</i> <i>ii) 01-20/21;</i> <i>iii) 02-20/21.</i> <p>and noted, that the payment sheets will be retrospectively signed by the Finance Chairman once the period of enforced social distancing has ceased;</p> <p>b) Lost cheques: the Clerk advised that six cheques, which had been paid-in via the Post Office, had not arrived in the Santander account after two weeks. Reportedly the bank had been overwhelmed with cheques and the advice was to get the cheques cancelled and re-issued. Fortunately, all of our affected regular hirers did this promptly. Unfortunately, the 'missing' cheques did then show in our account but were stopped by the respective banks.</p> <p>c) Sunshine Commercial Services: Members reviewed the cost justification provided by the company and unanimously APPROVED the increased price of £322.48/m.</p> <p>The Clerk advised that the Council is currently taking a payment holiday from Suez (waste collection), Relyon (cleaning/caretaking) and Cathedral Hygiene. In addition, the water supplier has been informed that the centre is currently closed. However, the Wardens and grounds maintenance teams are still working;</p> <p>d) Members were provided with a copy of the Santander Bank statement to the end of 31st March 2020. Members noted that the Clerk worked closely with the accountant to complete the year end accounts remotely and that the 2019/20 accounts are now closed. These have been reviewed by the Internal Auditor. Members APPROVED the Unaudited Financial Statements;</p>	

No.	Notes	Action
16/20/21 cont.	<p>Financial Information - continued</p> <p>Member re-joined: SC</p> <p>e) (See below)</p> <p>f) (The Finance Committee Chairman altered the order of the agenda and this was considered before item e). Rolling Maintenance schedule was not reviewed closely. However, it was requested that older items are removed and archived;</p> <p>CONNECTION LOST</p> <p>Members re-joined: RS, AL, MB, BB, SM, HM and CT plus Clerk and Administration Assistant</p> <p>e) Members acknowledged that the Council's insurance has been renewed with the addition of event insurance which will remain on the Council's policy going forward. Members discussed the possibility of claiming on the insurance for loss of revenue caused by the Covid-19 pandemic. DELEGATED: Clerk to investigate.</p> <p>g) Members APPROVED the Assets Register and Management Risk Assessment. However, the Clerk is to clarify the Asset Register totals with the Accountant.</p> <p>Member re-joined CC</p> <p>Members acknowledged the following:</p> <p>h) <u>Information Item:</u> First half of the Precept (£61,766.50) was received on 28th April 2020;</p> <p>i) <u>Information Item:</u> A final VAT Claim was made on 16th April 2020 for the period covering 1st January to 31st January 2020 to the sum of £5,593.13. Received, 23rd April 2020;</p> <p>j) <u>Information Item:</u> There were either no CIL chargeable developments in our area and/or no development commencements in our area that triggered a CIL payment during the period 1 October 2019 – 31 March 2020, therefore no payment will be received this time.</p>	<p>PK</p> <p>PK</p>
17/20/21	<p>Internal Audit</p> <p>a) Members acknowledged the JPAG and Internal Audit Report. The Council noted that it is frustrating that, despite having correctly displayed the Notice of Appointment date in the Parish Noticeboards and website in 2019, there was no physical evidence to prove the fact. In addition, the Council acknowledged that the Financial Regulations and Standing Orders require review. This usually takes place at the Annual Meeting but will be completed by the Clerk with the aim of these being reviewed by Council at the June 2020 meeting.</p> <p>Members unanimously APPROVED the following:</p> <p>i) The internally audited accounts for the year ending 31/03/2019;</p> <p>ii) The financial statements in Section One of the Annual Governance Statement 2019/20;</p> <p>iii) The information of Section 2 of the Annual Governance Statement;</p> <p>iv) The dates given for 'Notice of appointment date for the exercise of electors' rights'.</p>	

No.	Notes	Action
18/20/21	<p>Kitchen Project</p> <p>a) Three of the four companies approached completed surveys and provided quotes for the kitchen project. These were compiled into a comparison document (provided with the agenda). The Clerk, and Cllrs Lenaghan and Tull had a virtual meeting to discuss the quotes received, going through each item line by line. And, a list of queries was raised.</p> <p>b) Vendor 2 has been discounted from further consideration due to the lack of detail and understanding of the required works in their quotation. The two remaining companies will be contacted for a meeting for clarification on the queries which arose from the quote scrutiny. Once this is completed the Council will be asked to make a decision on their preferred supplier.</p> <p>The Clerk added that, as a result of the reduced spending in the centre this year (due to Covid-19), it would be a good year to complete the work from a VAT standpoint. In addition, the Clerk has spoken to WBC regarding the Members' Bid money awarded and has advised that an extension to the September deadline is required. WBC advised, if required the amount awarded may be able to be increased once HPC has received their final quotations.</p>	
19/20/21	<p>Events – updates following cancellations/postponements</p> <p>a) Festival Update (Cllr Somner); The Festival 2020 is cancelled due to Covid-19. The Office has been provided with a letter to be issued to booked stall holders advising of the cancellation but Cllr Somner is going to make some adjustments and circulate to the committee before this is issued. He has taken on board comments from the Treasurer.</p> <p>The proposal is that three options are offered to stall holders: 1) to transfer their booking, at the 2020 rate, to the 2021 Holybrook Parish Festival, 2) to take a full refund of the deposit and any advertising that has been paid for, 3) to take a refund in full as above, but book now for the 2021 festival, at 2020 rates.</p> <p>b) VE Day Celebration: has been moved to 2nd May 2021. Most of the people/groups who were scheduled to take part in 2020 have agreed, in principle, that they will attend next year. There are a couple of groups/people who have, to date, not responded.</p> <p>c) The Great British Spring Clean has been postponed nationally until September. It has been suggested that, rather than a big litter pick with lots of people together, people should think about improving their own external environment.</p> <p>Cllr Tull proposed that the money that should have been used to pay for VE Day is instead used to donate to WBC's Community Hub and Berkshire Scrubs or something similar. The suggested sum was £200/ charity. However, the Clerk advised that the money for the VE Day could not be used in this way as it was raised in the precept specifically for VE Day which is still taking place next year. DELEGATED: Clerk to investigate a possible method by which the Council could donate to these causes.</p>	PK

No.	Notes	Action
20/20/21	<p>Return to Operation</p> <p>a) The Parish Office: The Office will not return at the present time following government guidelines to 'work from home where possible'. However, Councillors are asked to provide their thoughts on how a return to work can be safely achieved when required. Feedback to the Clerk by Friday 22nd May 2020. The Office will also provide feedback.</p> <p>b) The Beansheaf Centre: The Pre-school, at the present time, are scheduled to return to the centre on the 1st June 2020 and preparations are underway (no other hirers are eligible to return at the present time). The following has been agreed:</p> <ol style="list-style-type: none"> 1) The pre-school will provide their own cleaning and the Clerk will produce a waiver to this effect; 2) Cllr Littlewood will open/close the external shutter for the pre-school; 3) The Pre-school will be open week-daily bar Wednesdays on reduced hours; 4) The Pre-school are ultimately responsible for setting up their own safety/precautionary measures; 5) A deep clean of the centre will take place before the pre-school returns due to the weeks of inactivity. 	
21/20/21	<p>Chairman's Remarks</p> <p>The Chairman has produced a written annual report for residents which has been put in the noticeboards and website. All Councillors have been issued with a copy.</p>	
There being no other business, the meeting closed at 22:00		

Signed: Dated:

Minutes prepared by	Pam Kirkpatrick, Clerk
Minutes dated	19 th May 2020



Holybrook Parish Council: meeting 18th May 2020

APPENDIX 1 - Clerk's Report

Beansheaf Centre

Thank you to Cllr Littlewood who has been completing irregular checks of the centre and to the Administration Assistant who has also popped into the office on occasion.

13.05.2020 - There was no water coming through the hot taps. The boiler company attended site on 18th May 2020 and a problem was identified. Works to be completed on 29th May 2020.

- Outstanding electrical works completed.

No new bookings will be taken in the Beansheaf Centre until, at least, after the May/June half term. The Government's advice will be reviewed as we near this time and a further decision taken at that point. It is acknowledged that there will be a financial impact due to Covid-19 and this is being monitored closely.

The first air-conditioning service is now due. I have written to the installation company but have not had a response at the present time.

The hand sanitisers were ordered but there is a shortage and the cost has now increased to £40/unit. There is a tentative install date of 28th May 2020.

Playgrounds

24.03.2020 – HPC's playgrounds were closed as per Government directive and will remain so until otherwise advised. Initially, the Linear Park gates were locked but, from Wednesday 13th May 2020, these will be unlocked on a voluntary basis by Cllr Littlewood so another thank you to him for that!

RoSPA reports were completed and the Clerk has some minor works to organise. A company has been contacted but there has been no response to date.

Newsletter

The April newsletter was not issued due to Covid-19. The June newsletter will not be written/issued as any information very quickly becomes outdated. Instead, the Chairman has written a report and this is published on the Parish Council website and is in the noticeboards. Thank you to Cllr Lenaghan who has been placing our notices in the noticeboards.

Other

There have been complaints on social media regarding increased dog foul. The Clerk has spoken to the Warden company again regarding this issues. In addition, Cllr Littlewood and Nigel McClune have been spraying the foul.

A memorial bench in the Linear Park, was damaged over the Easter weekend by people having BBQs. This was reported to TVP and there is a crime number. Thank you to Vyv James (Friends of Linear Park) who has made a temporary repair to the bench.

There have been complaints on social media regarding broken glass and increased litter through the Parish. The Clerk posted a message asking that people report issues of this type directly to the Parish Office. We had a complaint within minutes of the post going live. The Wardens addressed the issue and a complaint has been lodged with WBC (via Cllr Somner) asking that Veolia are more careful when collecting the glass recycling.

23.04.2020 - Complaint received regarding grass cutting. Cllr Somner and Caroline Booth (WBC) provided good feedback on the issues raised and this has been forwarded to the complainant and posted on social media.

The service manager for Red Cottage Drive advised they are considering removing the dog foul and general litter bins from the development as they are always overflowing. It has been requested that HPC is kept informed on their decision as these are well-used bins and could pose an issue if removed. It has also been requested that they pay attention to the overgrown foliage around the development and the litter that accumulates in the hedging.

Several complaints have been received regarding increased abandoned dog foul bags on Dorking Way since the enclosure of the Bellway Site. The Wardens have been asked to pay particular attention to this issue. **Residents have requested that a dog bin and possibly a litter bin be considered for this area.**

One of these residents has also asked that a solid white line be installed along the Dorking Way Cycle route or that double yellow or red lines are considered.

27.04.2020 – A complaint has been received regarding sightings of rats in and around the exterior of a local supermarket. This has been reported to Environmental Health for investigation.

27.04.2020 – A complaint has been received regarding the lack of social distancing within a local supermarket. This has been onward reported to the Public Health Partnership for investigation. A response was received advising:

'I have spoken to the customer service team who confirmed that they have implemented the Social Distancing guidance. Compliance with the following guidance can also be found on their website:

- *regulating entry so that the premises do not become overcrowded*
- *using floor markings inside the commercial spaces to facilitate compliance with the social distancing advice of 2 metres, particularly in the most crowded areas, such as serving counters and tills*
- *using vertical signage to direct customers into lanes if feasible to facilitate movement within the premises while maintaining 2 metre distance*
- *making regular announcements to remind customers to follow social distancing advice and clean their hands regularly*
- *placing plexiglass barriers at tills and counters if feasible, as an additional element of protection for workers and customers*
- *encouraging the use of contactless payments where possible, without disadvantaging older or vulnerable customers*
- *providing additional pop-up handwashing stations or facilities if possible, providing soap, water and hand sanitiser*

It was not confirmed whether the company display any signage by the entry door asking customers not to enter the shop if they have any COVID-19 symptoms. It was agreed that the company should check,

if not already in place, display an additional signage by the entry door asking customers not to enter the shop if they have any COVID-19 symptoms.

Therefore, I am satisfied that the company is adhering to the guidance so the service request will be closed.'

The Friends of Linear Park have been cutting back the natural foliage in the Linear, around the footpaths to enable a safer route for social distancing. A photo of some of his work was posted on FB.

A complaint has made regarding the footpaths at the Fords Farm end of the Park, being neglected and often flooding. This has been forward on to WBC for comment/investigation. ***It has been suggested that this project be added to the list of potential projects if the Parish should receive any CIL monies in the future.***

07.05.2020 – Complaint received regarding overgrown foliage in the Hawkesbury Drive/Mackay Close alley and Mill Lane. The Wardens have been asked to address the top of Mill Lane and WBC has been asked to address the bottom end. The Wardens have been asked to cut back the alley.

11.05.2020 – Complaint received regarding three men working out in the Tadcroft Walk playground.

11.05.2020 – Resident advised that a Red Kite had been found dead in Linear Park. 15.05.2020 – now removed. CB contacted for further information. The same resident also raised concern regarding the fencing around the Bellway site and the resulting lack of access.

11.05.2020 – It was noted on Social Media that a tree had fallen in Low Lane. Additionally Cllr Lengaghan advised that a tree had fallen on the A4 slip road into the estate. The Wardens removed both.

13th May 2020 – the Clerk attended a virtual Clerk's Forum meeting.

18.05.2020 – key lost in the Linear Park had been left outside the Beansheaf Centre and taken in by Cllr Littlewood. The Clerk has returned to the owner.

Work Experience

Before Covid-19 we had welcomed our first work experience student and all went very well. We are hoping that the student will be able to continue their programme once restrictions have been lifted.