



Holybrook Parish Council

Serving the communities of Beansheaf Farm and Fords Farm since 2000

Full Council Meeting of Holybrook Parish Council

This meeting is open to the press and public (subject to room capacity) (Public Bodies (Admission to Meetings) Act 1960)

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|------------------------|---|
| Date of Meeting | Monday 16 th January 2022 |
| Location | Beansheaf Room, Beansheaf Centre, Charrington Road, Calcot, Reading RG31 7AW |
| Present | Chairman: Cllr Tull Vice Chairman: Cllr Bedwell Also Present: Cllrs. Croal, Lenaghan, Littlewood, Marshall, Moore, Salau and Somner. Officers: Pam Kirkpatrick (Clerk) and Andrew Adair (Office Support) |
| Circulation | All Council Members and District Councillors |

Open forum for members of the public

No members of the public attended the meeting.

District Councillors' Report

Cllr Somner provided a verbal report, a written copy of which is attached. **Report 1.**

In addition, Cllr Somner advised Members:

- In response to Cllr Littlewood's request for clarification of West Berkshire Council's (WBC's) policy on dog attacks, following the tragic death of a dog walker reported in the national press, that he was unaware of the specifics, but that he would raise this as a matter to be revisited, discussed, and clarified by WBC.
- That there had been a very positive response from residents to the new separate weekly food waste collection service. In the first six weeks of the service starting on 31 October 2022, nearly 480 tonnes of food waste was collected from households.

Council Meeting Minutes – Monday 16th January 2023

Announcement of Public Session and Evacuation Process

| No. | Notes | Action | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| 146/22/23 | <p>Apologies received for absence</p> <p>Councillors Mistry and Collard were both absent from the meeting.</p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 147/22/23 | <p>Declarations of interest relevant to the Agenda</p> <p>Cllr Somner – non-pecuniary: Item 5 – Planning: New Applications, Item 7 – A4 Bath Road Flooding and Item 8 – Consultations: West Berkshire Council Local Plan Review.</p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 148/22/23 | <p>Approval and adoption of the minutes of the Full Council meeting on Monday 12th December 2022</p> <p>Proposed by Cllr Bedwell and seconded by Cllr Littlewood. APPROVED.</p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Council Decisions/Ratification of Committee Recommendations | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 149/22/23 | <p>Financial Decisions</p> <p>a) Members APPROVED payment sheet 08-22/23.</p> <p>b) Members APPROVED the updated budget for 2023/24.</p> <p>c) Members AGREED not to apply for any funding from the Platinum Jubilee Fund.</p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 150/22/23 | <p>Planning: New applications</p> <table border="1"> <thead> <tr> <th>Application no</th> <th>Applicant</th> <th>Address</th> <th>Proposal</th> </tr> </thead> <tbody> <tr> <td>22/02990/HOUSE</td> <td>Mr Andy Meighen</td> <td>Brookbarn, Mill Lane, Calcot, Reading, RG31 7RS</td> <td>Installation of a waterwheel and associated structure, including electric generator into existing bypass stream.</td> </tr> <tr> <td colspan="4">SUPPORTED.</td> </tr> <tr> <td>22/02905/HOUSE</td> <td>Mr and Mrs Sudev Kunnath</td> <td>14 Piercefield, Calcot, Reading, RG31 7AS</td> <td>Erection of first floor extension above existing garage.</td> </tr> <tr> <td colspan="4">NO OBJECTIONS.</td> </tr> <tr> <td>22/03001/TPW</td> <td>Ashley Smith</td> <td>47 Hawkesbury Drive, Calcot, Reading, RG31 7ZR</td> <td>T1 – Oak – 20-25m. All-round crown reduction, removing approximately 2m in branch length to lessen the sail area and reduce the weight acting on the limbs to try and prevent further large-scale limb failures. Remove major deadwood.</td> </tr> <tr> <td colspan="4">SUPPORTED.</td> </tr> <tr> <td>22/03140/HOUSE</td> <td>Mr Yavinder Gill</td> <td>3 Bath Road, Calcot RG31 7QH</td> <td>Rear extension to existing property and conversion of garage to internal accommodation.</td> </tr> <tr> <td colspan="4">NO OBJECTIONS.</td> </tr> </tbody> </table> | Application no | Applicant | Address | Proposal | 22/02990/HOUSE | Mr Andy Meighen | Brookbarn, Mill Lane, Calcot, Reading, RG31 7RS | Installation of a waterwheel and associated structure, including electric generator into existing bypass stream. | SUPPORTED. | | | | 22/02905/HOUSE | Mr and Mrs Sudev Kunnath | 14 Piercefield, Calcot, Reading, RG31 7AS | Erection of first floor extension above existing garage. | NO OBJECTIONS. | | | | 22/03001/TPW | Ashley Smith | 47 Hawkesbury Drive, Calcot, Reading, RG31 7ZR | T1 – Oak – 20-25m. All-round crown reduction, removing approximately 2m in branch length to lessen the sail area and reduce the weight acting on the limbs to try and prevent further large-scale limb failures. Remove major deadwood. | SUPPORTED. | | | | 22/03140/HOUSE | Mr Yavinder Gill | 3 Bath Road, Calcot RG31 7QH | Rear extension to existing property and conversion of garage to internal accommodation. | NO OBJECTIONS. | | | | |
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Chairman's Initial of loose-leaf page _____

| No. | Notes | Action |
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| 151/22/23 | <p>CCTV – Beansheaf Centre, Cllr Lenaghan</p> <p>Members RESOLVED to consider a quote for an additional CCTV camera to take in the bin area of the Linear Park car park once this was received and circulated by the Clerk.</p> <p>20:07 EXIT Cllr Lenaghan at this point, for the rest of the meeting.</p> | Clerk |
| 152/22/23 | <p>A4 Bath Road flooding (near Calcot Golf Course)</p> <p>Members discussed the recent flooding experienced on the A4 Bath Road, near Calcot Golf course, following the spell of exceptionally heavy rainfall and acknowledged that WBC had completed some works in the gullies over the weekend which appeared to have resolved the issue at present.</p> <p>Drainage and ditch management is a district-wide issue which could benefit from parishes working collaboratively with the District Council and possibly involving the Community Payback scheme.</p> <p>Cllr Somner, in his role as District Councillor, advised Members that the most appropriate and effective way for residents to raise any local issue, such as this, with WBC is via the ‘Report a Problem’ facility on the District Council’s website. This reporting mechanism ensures that any problems received are directed to the right WBC personnel, and that an official log was maintained of all reported issues.</p> | |
| 153/22/23 | <p>Consultations: West Berkshire Council Local Plan Review</p> <p>RESOLVED: All Members to independently review the WBC Local Plan and provide feedback at the next Full Council Meeting in preparation of the formulation of the Parish Council’s formal response.</p> | All Members |
| Information Items/Reports | | |
| 154/22/23 | <p>Delegated Tasks Register</p> <p>Members provided an update on delegated tasks.</p> | |
| 155/22/23 | <p>Clerk’s Report</p> <p>Members received a verbal report from the Clerk informing them of Parish business not already included on the agenda or delegated tasks register.</p> <p>This update included details of the ongoing maintenance work being undertaken in the Beansheaf Centre, the receipt, by the Parish Office, of a certificate of recognition from the Education Business Partnership for supporting their Work Experience Programme 2021/22, offering placements an engaging and inspiring work experience, and positive news of a significant uplift in hall bookings at the Beansheaf Centre at the start of the New Year.</p> | |
| 156/22/23 | <p>Information Report</p> <p>Members received a written report with details on the following information:</p> <ol style="list-style-type: none"> 1) Financial Information. 2) West Berkshire Council Planning Decisions and other planning. | |

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| 157/22/23 | <p>Chairman's remarks</p> <p>Cllr Tull advised Members that the District Parish Conference will be held on the evening of Tuesday 31st January. Any Members wishing to attend, either in person, or via Zoom, should inform the Clerk.</p> <p>Cllr Tull clarified official protocol for Members with questions regarding parish council business. These should be addressed to the Parish Clerk solely, in line with the Parish Council's Standing Orders.</p> | <p>All Members</p> |
| | <p>There being no other business, the meeting closed at 20.50.</p> | |

Signed: Dated:

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| Minutes prepared by: | Andrew Adair, Office Support |
| Minutes dated: | 17 th January 2023 |