



# Holybrook Parish Council

*Serving the communities of Beansheaf Farm & Fords Farm for the last 20 years*

**The Parish Office  
Beansheaf Community Centre  
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Reading RG31 7AW**

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## NOTICE OF MEETING

You are invited to attend a meeting of Holybrook Parish Council on **Monday 18<sup>th</sup> May 2020**. Under the new regulation: The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panels Meetings) (England and Wales) Regulations 2020 ("the Regulations") this meeting will be held virtually on the platform of Zoom (you will need to download the Zoom app if you wish to join the meeting).

This meeting is open to the public – if you would like to attend please contact the Clerk on [clerk@holybrook-pc.gov.uk](mailto:clerk@holybrook-pc.gov.uk) to request the remote login details.

## AGENDA

1.	Open forum for members of the public;	12.	Planning: - WBC's Planning Decisions;
2.	Annual Meeting and Annual Assembly;	13.	Other Planning: Construction Method Statement: 20/00462/COND (Bellway Homes);
3.	Apologies for absence;	14.	Ownership of Bus Shelter outside Sainsbury, Calcot Store;
4.	Declarations of Interest Forms;	15.	Clerk's report;
5.	Declarations of interest relevant to the Agenda;	16.	Financial information including year-end accounts 2019/20;
6.	Approval and adoption of the Minutes of the Council meeting held on Monday 16 <sup>th</sup> March 2020;	17.	Internal Audit and completion of the Annual Governance Statement;
7.	Matters arising from the Minutes;	18.	Beansheaf Centre kitchen project update;
8.	District Councillors' Report;	19.	Events – updates on cancelled and postponed Holybrook Festival, VE 75 Day and Great British Spring Clean;
9.	WBC's Speed Management Consultation;	20.	Plan for return to operation – the Parish Office and the Beansheaf Centre;
10.	Planning – New Applications for consideration;	21.	Chairman's remarks.
11.	Planning – Considered remotely due to Covid-19 restrictions;		

Pam Kirkpatrick,  
**Clerk to the Council**

12<sup>th</sup> May 2020