



# Holybrook Parish Council

Proudly serving the residents of Holybrook Parish since 2000

## Meeting of Holybrook Parish Council's Community and Environment Committee

**Date of Meeting** Monday 17<sup>th</sup> June 2024

**Location** Beansheaf Community Centre, Beansheaf Room

**Time** 7.30pm

**Circulation** Cllrs Croal (Chairman), Albanese, Bedwell, Somner (Vice-Chairman) and Tull. And, Cllr Moore

7.30pm Open forum for members of the public

Questions and comments from members of the public (limited to 15 minutes in total)

This provides an opportunity for members of the public (who are not usually permitted to speak during the meeting except by special invitation of the Chairman) to participate before the start of the meeting by asking questions, raising concerns or making comments on matters arising on the following agenda<sup>1</sup>.

<sup>1</sup> Councils cannot lawfully decide items of business that is not specified in the summons/agenda (LGA1972 Sch 12, paras 10(2)(b) and Longfield Parish Council v Wright (1918) 88 LJ Ch 119

## Community & Environment Committee Meeting Agenda

Announcement of Public Session and Evacuation Process

No.	Notes
1.	To receive apologies for absence (LGA 1972 s85 (1))
2.	To receive declarations of interest relevant to the Agenda  Members to declare any interests, including Disclosable Pecuniary Interests they may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct and to consider any prior requests from members for Dispensations that accord with Localism Act 2011 s33(b-e). (NB this does not preclude any later declarations).
3.	To approve and sign as correct record the minutes of the Community & Environment Committee Meeting on Monday 22 <sup>nd</sup> April 2024.

4.	<p>Memorial Bench unveiling event</p> <p><b>Mover:</b> Cllr Croal</p> <p><b>Motion:</b> that the recommended event details, as provided by Cllr Moore, are approved (written report enclosed).</p>
5.	<p>To receive a brief update overview of Holybrook Parish Council's outstanding capital projects, Clerk</p> <p><b>Current projects list:</b></p> <ul style="list-style-type: none"> <li>- Conversion of The Garage</li> <li>- Community Speed Watch</li> <li>- Dropped Kerbs</li> <li>- Footpath from Linear Park Culvert to Bainbridge Road</li> <li>- 'Welcome to Holybrook' signs and speed roundels</li> <li>- Solar Panels, Beansheaf Centre roof</li> <li>- Chairman's roll board</li> <li>- Parish Office upgrade</li> <li>- Paint refresh of Beansheaf Centre</li> <li>- Beansheaf Centre lobby, entrance and Keep carpet replacements</li> </ul>
6.	<p>To receive a request for support for a water station in Linear Park</p> <p>Review a request from West Berkshire Council's Countryside Department to have a water fountain and water bottle filling station in the Linear Park (documents enclosed).</p> <p>Propose a response.</p>
7.	<p>Biodiversity Duty and Are you prepared for Net Zero?</p> <ul style="list-style-type: none"> <li>a) To review information provided on council's duty to 'consider what they can do to conserve and enhance biodiversity' and agree the model biodiversity policy.</li> <li>b) To receive feedback from the Clerk following attendance of the SLCC Themed Summit – Are you prepared for Net Zero? Which took place on 22<sup>nd</sup> May 2024 and agree further actions the council will take to reduce its CO2.</li> </ul>
8.	<p>To propose community events for the coming year (July 2024 – March 2025) and agree initial organisation structures</p> <p>Possible events list enclosed.</p>
9.	<p>Review of D-Day Events</p> <p><b>Mover:</b> Cllr Croal</p> <p><b>Motion:</b> that, in open discussion, the two D-Day events which took place on Wednesday 6<sup>th</sup> June 2024 and Saturday 8<sup>th</sup> June 2024 are reviewed with a particular focus on event marketing, available activities, expenditure vs attendance, organisation:</p> <ul style="list-style-type: none"> <li>a) What went well</li> <li>b) Improvements for future events</li> <li>c) General observations</li> <li>d) Follow-up marketing</li> </ul>