



Holybrook Parish Council

Proudly serving the residents of Holybrook Parish since 2000

Meeting of Holybrook Parish Council's Planning Committee

This meeting is open to the press and public (subject to room capacity) (Public Bodies (Admission to Meetings) Act 1960)

Date of Meeting Monday 10th February 2025

Location	The Beansheaf Room Beansheaf Centre, Charrington Road, Calcot, Reading RG31 7AW
Time	7.15pm
Circulation	All Council members and District Councillors

7.15pm Open forum for members of the public

Questions and comments from members of the public (limited to 5 minutes in total)

This provides an opportunity for members of the public (who are not usually permitted to speak during the meeting except by special invitation of the Chairman) to participate before the start of the meeting by asking questions, raising concerns or making comments on matters affecting Holybrook Parish. No decision can be taken during this session¹, but the Chairman may decide to refer any matters raised for further consideration at the next full council meeting.

¹ Councils cannot lawfully decide items of business that is not specified in the summons/agenda (LGA1972 Sch 12, paras 10(2)(b) and Longfield Parish Council v Wright (1918) 88 LJ Ch 119)

Holybrook Parish Council Planning Committee Meeting Agenda

Announcement of Public Session and Evacuation Process

No.	Items
1.	To receive apologies for absence (LGA 1972 s85 (1))
2.	Declarations of interest relevant to the agenda Members to declare any interests, including Disclosable Pecuniary Interests they may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct and to consider any prior requests from members for Dispensations that accord with Localism Act 2011 s33(b-e). (NB this does not preclude any later declarations).

3.	<p>Approval and adoption of the minutes</p> <p>To approve and adopt of the minutes of the Planning Committee meeting which took place on Monday 7th October 2024.</p>
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Planning Committee Decisions:

No.	Items						
4.	<p>Planning: New applications</p> <p>Motion: That a formal response is proposed and agreed for the following planning application:</p>						
	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 20%;">Application no</th> <th style="width: 30%;">Address</th> <th style="width: 50%;">Proposal</th> </tr> </thead> <tbody> <tr> <td>25/00137/HOUSE</td> <td>26 Greencroft Gardens, Calcot, Reading, RG30 3PL</td> <td>Proposed loft conversion with flat roof rear dormer and 2 Velux windows on front elevation</td> </tr> </tbody> </table>	Application no	Address	Proposal	25/00137/HOUSE	26 Greencroft Gardens, Calcot, Reading, RG30 3PL	Proposed loft conversion with flat roof rear dormer and 2 Velux windows on front elevation
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Information Items

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5.	<p>Planning: To acknowledge West Berkshire Council's Planning Decisions</p>												
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6.	<p>Planning Enforcement - Clerk</p> <p>To receive a verbal update following a resident's attendance at Full Council on Monday 20th January 2025.</p>												

Yours sincerely

Pamela Kirkpatrick,
Clerk
 Holybrook Parish Council