



25
Years
2000 - 2025

Holybrook Parish Council

Proudly serving the residents of Holybrook Parish since 2000

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Full Council Meeting of Holybrook Parish Council

This meeting is open to the press and public (subject to room capacity) (Public Bodies (Admission to Meetings) Act 1960)

Date of Meeting Monday 12th January 2026

Location Beansheaf Room

Beansheaf Centre, Charrington Road, Calcot, Reading RG31 7AW

Time 7:30pm

Circulation All Council members and District Councillors

7.30pm Open forum for members of the public

Questions and comments from members of the public (limited to 15 minutes in total)

This provides an opportunity for members of the public (who are not usually permitted to speak during the meeting except by special invitation of the Chairman) to participate before the start of the meeting by asking questions, raising concerns or making comments on matters affecting Holybrook Parish. No decision can be taken during this session¹, but the Chairman or relevant committee Chairman may decide to refer any matters raised for further consideration at the next full council meeting.

¹ Councils cannot lawfully decide items of business that is not specified in the summons/agenda (LGA1972 Sch 12, paras 10(2)(b) and Longfield Parish Council v Wright (1918) 88 LJ Ch 119

7.45pm District Councillors' Report

District Councillors are invited to give short verbal reports on matters affecting Holybrook Parish (**limited to 5 minutes**).

Council Meeting Agenda

Announcement of Public Session and Evacuation Process

No.	Items
1.	To receive apologies for absence (LGA 1972 s85 (1)) Mover: Cllr Tull, Chairman Motion: that apologies are received and recorded.
2.	To receive declarations of interest relevant to the agenda Mover: Cllr Tull, Chairman Motion: that any declarations of interest relevant to the agenda are stated.

	Members to declare any interests, including Disclosable Pecuniary Interests they may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct and to consider any prior requests from members for Dispensations that accord with Localism Act 2011 s33(b-e). (NB this does not preclude any later declarations).
3.	<p>To approve and adopt the minutes of the previous Full Council meeting on Monday 15th December 2025</p> <p>Mover: Cllr Tull</p> <p>Motion: that the minutes of the Full Council meeting on Monday 15th December 2025 are approved as accurate record and are adopted.</p>

Council Decisions/Ratification of Committee Recommendations

4.	<p>Financial decisions</p> <p>Mover: Cllr Tull, Finance Committee Chairman</p> <p>a) Motion: that payments, as listed on enclosed payment sheet 10-2025/26, are approved.</p> <p>b) Motion: that the 2026/27 proposed budget, as presented to and updated from the Full Council meeting on Monday 15th December 2025 is approved and adopted (enclosed for reference only – the only changes are in red bold).</p> <p>c) Motion: that the precept demand, to the sum of £149,067, be submitted by the Clerk to West Berkshire Council.</p>						
5.	<p>Planning: New applications</p> <p>Mover: Cllr Tull</p> <p>Motion: that members discuss and agree a formal response to the following planning application:</p> <table><tr><th>Application no</th><th>Address</th><th>Proposal</th></tr><tr><td>25/02781/FUL</td><td>Holybrook Farm, Burghfield Bridge, Burghfield RG30 3RA</td><td>Demolition of existing dairy barn and erection of new barn building with solar PV panels on the roof, for light industrial (E) and B8 use.</td></tr></table>	Application no	Address	Proposal	25/02781/FUL	Holybrook Farm, Burghfield Bridge, Burghfield RG30 3RA	Demolition of existing dairy barn and erection of new barn building with solar PV panels on the roof, for light industrial (E) and B8 use.
Application no	Address	Proposal					
25/02781/FUL	Holybrook Farm, Burghfield Bridge, Burghfield RG30 3RA	Demolition of existing dairy barn and erection of new barn building with solar PV panels on the roof, for light industrial (E) and B8 use.					
6.	<p>2026/27 Proposed Meeting Dates:</p> <p>Motion: that the enclosed proposed meeting dates for the year 2026/27 are approved.</p>						

Information Items/Reports - Note: If anything is raised under 'Information Items/Reports' that Council wish to discuss, it should be proposed that the item be added to a future agenda.

7.	<p>Clerk's Report</p> <p>To receive a written report regards parish business not already included on the agenda.</p>
8.	<p>Delegated Tasks Register</p> <p>Members to provide updates on related matters (report enclosed).</p>
9.	Chairman's remarks
10.	Pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 Members are asked to resolve that, because of the confidential nature of the business to be transacted, the public and the press leave the meeting during consideration of item 11.

11.	<p>The Garage</p> <p>Mover: Cllr Tull</p> <p>Motion: That a verbal report is heard regards The Garage Kiosk's facilities and proposed measures are accepted.</p>
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Yours sincerely

Pamela Kirkpatrick
Clerk
Holybrook Parish Council