



# Holybrook Parish Council

Proudly serving the residents of Holybrook Parish since 2000

## Meeting of Holybrook Parish Council's Community and Environment Committee

**Date of Meeting** Monday 15<sup>th</sup> June 2026

<b>Location</b>	Beansheaf Community Centre, The Keep
<b>Time</b>	7.30pm
<b>Circulation</b>	Cllrs Croal (Chairman), Albanese, Bedwell, Somner (Vice-Chairman) and Tull.

7.30pm Open forum for members of the public

Questions and comments from members of the public (limited to 15 minutes in total)

This provides an opportunity for members of the public (who are not usually permitted to speak during the meeting except by special invitation of the Chairman) to participate before the start of the meeting by asking questions, raising concerns or making comments on matters arising on the following agenda<sup>1</sup>.

<sup>1</sup> Councils cannot lawfully decide items of business that is not specified in the summons/agenda (LGA1972 Sch 12, paras 10(2)(b) and Longfield Parish Council v Wright (1918) 88 LJ Ch 119

## Community & Environment Committee Meeting Agenda

Announcement of Public Session and Evacuation Process

No.	Notes
1.	To receive apologies for absence (LGA 1972 s85 (1))
2.	To receive declarations of interest relevant to the Agenda  Members to declare any interests, including Disclosable Pecuniary Interests they may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct and to consider any prior requests from members for Dispensations that accord with Localism Act 2011 s33(b-e). (NB this does not preclude any later declarations).
3.	To approve and sign as correct record the minutes of the Community & Environment Committee Meeting on Monday 9 <sup>th</sup> February 2026  <b>Motion:</b> that the minutes of the Community and Environment Committee meeting, held on Monday 6 <sup>th</sup> October 2025, are approved and adopted as true record of that meeting.

4.	To elect Vice Chairman to the C&E Committee
5.	<p>Silver Anniversary Event</p> <p>To receive a written and verbal report from Cllr Albanese on the event.</p>
6.	<p>C&amp;E Policy &amp; Terms of Reference</p> <p><b>Mover:</b> Cllr Croal Members to review the existing document, propose and agree any recommendations of change</p>
7.	<p>Litter Pick Events</p> <p>Following a verbal report on litter and litter picks:</p> <p><b>Mover:</b> Cllr Croal</p> <p><b>Motion:</b></p> <p>a) That possible options to help reduce litter a Aldi/Holmwood Avenue are discussed and a solution is agreed including the possibility that a dual bin can be installed.</p> <p>a) That it is discussed, and a way forward is agreed, to enable future litter picks in Fords Farm.</p>
8.	<p>Events Programme for 2026/27</p> <p><b>Motion:</b> that the enclosed list of possible events is reviewed and each event is either accepted or rejected.</p> <p><b>Motion:</b> Councillors to be delegated to take the lead on each as and if appropriate</p>
9.	<p><b>Community Seed Watch</b></p> <p><b>Mover:</b> Cllr Tull</p> <p>On review of the Parish Plan 2005 speeding remains an ongoing concern. The CSW team is in need of more members in order to carry out regular exercises. The equipment is on loan from TVP and will be recalled if insufficient CSW events are not carried out.</p> <p><b>Motion:</b></p> <p>a) Strategy to strengthen the Community Speed Watch Team: newsletter, Facebook campaigns, other suggestions to be considered.</p> <p>b) Consider purchasing our own equipment so that we can run two groups at a time.</p>

## REPORTS FOR INFORMATION ONLY

<b>10.</b>	Emergency Planning To receive a verbal update from the Parish Operations Manager
<b>11.</b>	Other Reports West Berkshire Town and Parish Climate Forum (WBTPCF) feedback – Cllr Croal West Berkshire Heritage Forum Community Payback Team – Cllr Tull
<b>12.</b>	Chairman's remarks