



Holybrook Parish Council

Proudly serving the residents of Holybrook Parish since 2000

Full Council EXTRA Ordinary Meeting of Holybrook Parish Council

This meeting is open to the press and public (subject to room capacity) (Public Bodies (Admission to Meetings) Act 1960)

Date of Meeting Monday 16th June 2025

Location The Keep

Beansheaf Centre, Charrington Road, Calcot, Reading RG31 7AW

Time 7:00pm

Circulation All Council members and District Councillors

Council Meeting Agenda

Announcement of Public Session and Evacuation Process

No.	Items
1.	To receive apologies for absence (LGA 1972 s85 (1))
2.	<p>To receive declarations of interest relevant to the agenda</p> <p>Members to declare any interests, including Disclosable Pecuniary Interests they may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct and to consider any prior requests from members for Dispensations that accord with Localism Act 2011 s33(b-e). (NB this does not preclude any later declarations).</p>

Council Decisions/Ratification of Committee Recommendations

	<p>The Garage – to review and agree proposal for user</p> <p>Mover: Cllr Tull</p>
3.	<p>a) Motion: that, due to the originally selected provider withdrawing their application, Standing Order 1.10 a) is dispensed (Rescission of previous resolutions) regards previous decisions on the running of The Garage.</p> <p>b) Motion: Pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 Members are asked to resolve that, because of the confidential nature of the business to be transacted, the public and the press leave the meeting during consideration of items 3c) & 3d).</p> <p>c) Motion: that the proposal, as selected by the Clerk and Cllr Tull (confidential tender enclosed), is accepted and agreed.</p> <p>d) Motion: if 3c) is accepted, agree the rental terms and deposit request (based on the kiosk being run as a Community Interest Company) (enclosed).</p>

<p>3. Cont</p>	<p>The Garage – to review and agree proposal for user continued</p> <p>e) Motion: that the enclosed equipment/additional works list is approved and accepted.</p> <p>i. that the additional works (plumbing) costs will be funded from CIL monies EMR (as it is building fabric works).</p> <p>ii. that the requested equipment will be funded from the Council's General Reserves (acknowledging that a budget of £10,000 had been set for this but funding stream was not set).</p>
<p>4.</p>	<p>The Garage – name and signage</p> <p>Mover: Cllr Tull</p> <p>Motion: that the formal name of the refreshment kiosk in Linear Park will be 'The Garage'.</p> <p>Motion: that the enclosed logo is approved.</p> <p>Motion: that the Council purchase a sign to be installed on the side of The Garage building (replacing the existing Skate Park sign which is now out of date). The sign is to be purchased from CIL Monies EMR.</p> <p>Motion: that an application is made to have The Garage and Parish Council office signposted from Charrington Road. The application and, if approved, the subsequent signage to be purchased from CIL monies.</p>
<p>5.</p>	<p>The Garage – opening ceremony (dates)</p> <p>Motion: that it is agreed a formal target opening date for The Garage is: 9th August 2025 with the potential for a soft opening prior to this (licences etc pending).</p> <p>Motion: that the office start a social media campaign advertising that The Garage is coming soon.</p> <p>Motion: that a budget is set from the 'Events' earmarked reserve for the official opening ceremony and that an order for the day/events are agreed including an invitee list.</p>

Yours sincerely

Pamela Kirkpatrick
Clerk
Holybrook Parish Council