



Holybrook Parish Council

Proudly serving the residents of Holybrook Parish since 2000

Meeting of Holybrook Parish Council's Community and Environment Committee

Date of Meeting Monday 7th October 2024

Location	Beansheaf Community Centre, Beansheaf Room
Time	7.30pm
Circulation	Cllrs Croal (Chairman), Albanese, Bedwell, Somner (Vice-Chairman) and Tull.

7.30pm Open forum for members of the public

Questions and comments from members of the public (limited to 15 minutes in total)

This provides an opportunity for members of the public (who are not usually permitted to speak during the meeting except by special invitation of the Chairman) to participate before the start of the meeting by asking questions, raising concerns or making comments on matters arising on the following agenda¹.

¹ Councils cannot lawfully decide items of business that is not specified in the summons/agenda (LGA1972 Sch 12, paras 10(2)(b) and Longfield Parish Council v Wright (1918) 88 LJ Ch 119

Community & Environment Committee Meeting Agenda

Announcement of Public Session and Evacuation Process

No.	Notes
1.	To receive apologies for absence (LGA 1972 s85 (1))
2.	To receive declarations of interest relevant to the Agenda Members to declare any interests, including Disclosable Pecuniary Interests they may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct and to consider any prior requests from members for Dispensations that accord with Localism Act 2011 s33(b-e). (NB this does not preclude any later declarations).
3.	To approve and sign as correct record the minutes of the Community & Environment Committee Meeting on Monday 17 th June 2024.
4.	Review Draft Emergency Plan Mover: Cllr Croal Motion: That the draft plan (as circulated around the Committee during September) is accepted as presentable to full council and that any additional steps are approved i.e. reaching out to other agencies.

5.	<p>Acoustic Panelling, Beansheaf Room, Beansheaf Centre</p> <p>Motion: Following review of the enclosed quotations and summary report for acoustic panelling in the Beansheaf Room to:</p> <ul style="list-style-type: none"> i) select a provider to complete the work ii) select the preferred panelling type (i.e. walls, bonded ceiling or suspended ceiling). <p>NOTE: all quotations are subject to a site survey and the cost may be updated following survey.</p>
6.	<p>Footpaths</p> <p>Mover: Cllr Tull</p> <p>Motion: that the Committee consider the report provided by Cllr Tull regards the footpath adjacent to the A4 (outside of Aldi and Lidl) and propose possible actions if deemed appropriate.</p>
7.	<p>Projects</p> <p>Mover: Cllr Croal</p> <p>Motion: that the project update report is heeded, and all questions posed by the clerk in the report are responded to.</p>
8.	<p>Budget 2025/26</p> <p>Mover: Cllr Croal</p> <p>Motion: to discuss possible budget requirements for the Committee during 2025/26 financial year including possible projects and events.</p> <p>NOTE: that Holybrook Parish Council was formed 25 years ago in 2025.</p>
9.	<p>Biodiversity Audit Framework for Holybrook Parish</p> <p>Mover: Cllr Tull</p> <p>Motion: that the Committee consider the enclosed Biodiversity Audit Framework as a starting point for the Council's biodiversity audit.</p> <p>Additional points for consideration:</p> <ul style="list-style-type: none"> i) Committee to generate a map of the Parish and put a grid over the top with grid references (or something similar) and ask people to survey a particular grid area and note what they see in that area at particular times of the year. This would, perhaps, give us an idea of species' increase/decline. ii) We already have a focus on hedgehogs in the area with articles going in the newsletter. Office to add a page to the Council website and Facebook about this but it should also be considered that a meeting is organised with BBOWT to see what more the Council can do.
10.	<p>Litter Picking Dates 2025</p> <p>Mover: Cllr Croal</p> <p>Motion: that the proposed dates for litter picks (enclosed) 2025 are approved.</p>

11.	<p>West Berkshire Town and Parish Climate Forum (WBTPCF) Meetings</p> <p>Dates enclosed for reference.</p> <p>Mover: Cllr Croal</p> <p>Motion: that members to consider if they can attend these meetings and, if not, that it is delegated to the Parish Office to attend the meetings where time allows, and feedback relevant points to the Committee.</p>
12.	<p>Draft Waste Management Strategy Consultation</p> <p>Members to review West Berkshire Council’s Draft Waste Management Strategy Consultation (e-mailed on 1st October 2024) and recommend a formal response, if required.</p>

REPORTS FOR INFORMATION ONLY

13.	<p>‘Bear Hunt Trail’ – Linear Park, Cllr Albanese</p> <p>To receive a verbal report following the Bear Hunt Trail event in Linear Park during the weeks 16th September to 27th September 2024.</p>
14.	<p>Spring Bulb Planting and Path Clearance, Cllr Tull</p> <p>To receive a verbal update on the event details.</p>
15.	<p>Pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 Members are asked to resolve that, because of the confidential nature of the business to be transacted, the public and the press leave the meeting during consideration of item 16.</p>
16.	<p>Macmillan Big Coffee Morning</p> <p>Members to receive a verbal report following the cancellation of this event.</p>