



Holybrook Parish Council

Proudly serving the residents of Holybrook Parish since 2000

Meeting of Holybrook Parish Council's Planning Committee

This meeting is open to the press and public (subject to room capacity) (Public Bodies (Admission to Meetings) Act 1960)

Date of Meeting Monday 11th March 2024

Location	The Beansheaf Room Beansheaf Centre, Charrington Road, Calcot, Reading RG31 7AW
Time	7.00pm
Circulation	All Council members and District Councillors

7.00pm Open forum for members of the public

Questions and comments from members of the public (limited to 5 minutes in total)

This provides an opportunity for members of the public (who are not usually permitted to speak during the meeting except by special invitation of the Chairman) to participate before the start of the meeting by asking questions, raising concerns or making comments on matters affecting Holybrook Parish. No decision can be taken during this session¹, but the Chairman may decide to refer any matters raised for further consideration at the next full council meeting.

¹ Councils cannot lawfully decide items of business that is not specified in the summons/agenda (LGA1972 Sch 12, paras 10(2)(b) and Longfield Parish Council v Wright (1918) 88 LJ Ch 119)

Holybrook Parish Council Planning Committee Meeting Agenda

Announcement of Public Session and Evacuation Process

No.	Items
1.	To receive apologies for absence (LGA 1972 s85 (1))

2.	<p>Declarations of interest relevant to the agenda</p> <p>Members to declare any interests, including Disclosable Pecuniary Interests they may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct and to consider any prior requests from members for Dispensations that accord with Localism Act 2011 s33(b-e). (NB this does not preclude any later declarations).</p>
3.	<p>Approval and adoption of the minutes</p> <p><i>Approval and adoption of the minutes of the planning committee meeting which took place on Monday 12th February 2024</i></p>

Planning Committee Decisions:

No.	Items	
4.	<p>Planning: New applications</p> <p><i>Consider the following planning applications and formulate the official response to each:</i></p>	
Application no	Address	Proposal
24/00120/HOUSE	28 Honey Bee Street, Calcot, Reading, RG31 7DT	Part Retrospective erection of garden office.
24/00265/HOUSE	10 Silbury Close, Calcot, Reading, RG31 7BQ	Single storey rear extension with one rooflight.
24/00145/FULMAJ (adjacent Parish)	Land bounded by Hoad Way and M4 and High Street, Theale, Reading	Full planning application for the construction of 2 employment units for flexible uses within Class E (light industrial), B2 and/or B8 of the Use Classes Order (including ancillary office provision) with associated enabling works, access from Hoad Way, parking and landscaping.
24/00263/FUL (adjacent Parish)	351 The Meadway, Tilehurst, Reading RG30 4NU	Erection of a replacement two-storey dwelling.
5.	<p>West Berkshire Local Plan Examination Update</p> <p>Members to review the Local Plan Examination Update information (emailed 22nd February 2024) and <i>agree whether a written representation is to be made on Matters 4 to 13 with a submission deadline of 22nd March make a recommendation for the delegation of this task</i> (to be agreed by full council).</p>	

Yours sincerely

Pamela Kirkpatrick
Clerk
 Holybrook Parish Council