



Holybrook Parish Council

Proudly serving the residents of Holybrook Parish since 2000

Meeting of Holybrook Parish Council's Planning Committee

This meeting is open to the press and public (subject to room capacity) (Public Bodies (Admission to Meetings) Act 1960)

Date of Meeting Monday 12th February 2024

Location	The Keep Beansheaf Centre, Charrington Road, Calcot, Reading RG31 7AW
Time	7.00pm
Circulation	All Council members and District Councillors

7.00pm Open forum for members of the public

Questions and comments from members of the public (limited to 5 minutes in total)

This provides an opportunity for members of the public (who are not usually permitted to speak during the meeting except by special invitation of the Chairman) to participate before the start of the meeting by asking questions, raising concerns or making comments on matters affecting Holybrook Parish. No decision can be taken during this session¹, but the Chairman may decide to refer any matters raised for further consideration at the next full council meeting.

¹ Councils cannot lawfully decide items of business that is not specified in the summons/agenda (LGA1972 Sch 12, paras 10(2)(b) and Longfield Parish Council v Wright (1918) 88 LJ Ch 119)

Holybrook Parish Council Planning Committee Meeting Agenda

Announcement of Public Session and Evacuation Process

No.	Items
1.	To receive apologies for absence (LGA 1972 s85 (1))
2.	Declarations of interest relevant to the agenda Members to declare any interests, including Disclosable Pecuniary Interests they may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct and to consider any prior requests from members for Dispensations that accord with Localism Act 2011 s33(b-e). (NB this does not preclude any later declarations).
3.	Approval and adoption of the minutes <i>Approval and adoption of the minutes of the planning committee meeting which took place on Monday 9th October 2023.</i>

Planning Committee Decisions:

No.	Items		
4.	Planning: New applications <i>Consider the following planning applications and formulate the official response to each:</i>		
Application no	Applicant	Address	Proposal
24/00141/PASSHE	Mr and Mrs Donald Wightman	Garden House, Mill Lane, Calcot, Reading, RG31 7RS	Application to determine if prior approval is required for a proposed: Single Storey Rear Extension to provide Utility Room to align with existing. Dimensions 5.84m from rear wall, 3.70m maximum height, 2.25m eaves height.
24/00067/HOUSE	Mr and Mrs Singleton	2 Sharnwood Drive, Calcot, Reading, RG31 7YD	Proposed single storey side extension with changes to rear fenestration.