



Holybrook Parish Council

Serving the communities of Beansheaf Farm and Fords Farm since 2000

Full Council Meeting of Holybrook Parish Council

This meeting is open to the press and public (subject to room capacity) (Public Bodies (Admission to Meetings) Act 1960)

Date of Meeting	Monday 16 th January 2022
Location	Beansheaf Room Beansheaf Centre, Charrington Road, Calcot, Reading RG31 7AW
Time	7.30pm
Circulation	All Council members and District Councillors

7.30pm Open forum for members of the public

Questions and comments from members of the public (limited to 15 minutes in total)

This provides an opportunity for members of the public (who are not usually permitted to speak during the meeting except by special invitation of the Chairman) to participate before the start of the meeting by asking questions, raising concerns or making comments on matters affecting Holybrook Parish. No decision can be taken during this session¹, but the Chairman may decide to refer any matters raised for further consideration at the next full council meeting.

¹ Councils cannot lawfully decide items of business that is not specified in the summons/agenda (LGA1972 Sch 12, paras 10(2)(b) and Longfield Parish Council v Wright (1918) 88 LJ Ch 119)

7.45pm District Councillors' Report

District Councillors are invited to give short oral reports on matters affecting Holybrook Parish.

Council Meeting Agenda

Announcement of Public Session and Evacuation Process

No.	Notes																				
1.	To receive apologies for absence (LGA 1972 s85 (1))																				
2.	Declarations of interest relevant to the agenda Members to declare any interests, including Disclosable Pecuniary Interests they may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct and to consider any prior requests from members for Dispensations that accord with Localism Act 2011 s33(b-e). (NB this does not preclude any later declarations).																				
3.	To approve and sign as correct record the minutes of the full council meeting on Monday 12 th December 2022																				
Council Decisions/Ratification of Committee Recommendations																					
4.	Financial Decisions a) Payments – Members are asked to approve payment sheet 08-22/23; b) Members to review and approve the enclosed updated budget: NOTING the only changes are those agreed at the December meeting. c) Members are advised that the Platinum Jubilee Fund is now open for applications with a deadline of 20 th January 2022. Members to agree whether any funding should be sought for the Beansheaf Centre (https://www.gov.uk/government/news/village-halls-to-see-major-revamp-as-platinum-jubilee-fund-opens).																				
5.	Planning: New applications Members to debate the following planning applications and agree the Council's response to each: <table border="1"> <thead> <tr> <th>Application no</th> <th>Applicant</th> <th>Address</th> <th>Proposal</th> </tr> </thead> <tbody> <tr> <td>22/02990/HOUSE</td> <td>Mr Andy Meighen</td> <td>Brookbarn, Mill Lane, Calcot, Reading, RG31 7RS</td> <td>Installation of a waterwheel and associated structure, including electric generator into existing bypass stream.</td> </tr> <tr> <td>22/02905/HOUSE</td> <td>Mr and Mrs Sudev Kunnath</td> <td>14 Piercefield, Calcot, Reading, RG31 7AS</td> <td>Erection of first floor extension above existing garage.</td> </tr> <tr> <td>22/03001/TPW</td> <td>Ashley Smith</td> <td>47 Hawkesbury Drive, Calcot, Reading, RG31 7ZR</td> <td>T1 – Oak – 20-25m. All-round crown reduction, removing approximately 2m in branch length to lessen the sail area and reduce the weight acting on the limbs to try and prevent further large-scale limb failures. Remove major deadwood.</td> </tr> <tr> <td>22/03140/HOUSE</td> <td>Mr Yavinder Gill</td> <td>3 Bath Road, Calcot RG31 7QH</td> <td>Rear extension to existing property and conversion of garage to internal accommodation.</td> </tr> </tbody> </table>	Application no	Applicant	Address	Proposal	22/02990/HOUSE	Mr Andy Meighen	Brookbarn, Mill Lane, Calcot, Reading, RG31 7RS	Installation of a waterwheel and associated structure, including electric generator into existing bypass stream.	22/02905/HOUSE	Mr and Mrs Sudev Kunnath	14 Piercefield, Calcot, Reading, RG31 7AS	Erection of first floor extension above existing garage.	22/03001/TPW	Ashley Smith	47 Hawkesbury Drive, Calcot, Reading, RG31 7ZR	T1 – Oak – 20-25m. All-round crown reduction, removing approximately 2m in branch length to lessen the sail area and reduce the weight acting on the limbs to try and prevent further large-scale limb failures. Remove major deadwood.	22/03140/HOUSE	Mr Yavinder Gill	3 Bath Road, Calcot RG31 7QH	Rear extension to existing property and conversion of garage to internal accommodation.
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6.	CCTV – Beansheaf Centre, Cllr Lenaghan Members to resolve to get an additional CCTV camera to take in the bin area of the Linear Park car park (See enclosed).																				

No.	Notes
7.	<p>A4 Bath Road flooding (near Calcot Golf Course) – discussion</p> <p><i>Members to discuss the information provided by Mr Giles at the December meeting and agree a course of action.</i></p> <p>NOTE: Mr Giles has made a complaint directly to West Berkshire Council on this subject.</p>
8.	<p>Consultations: West Berkshire Council Local Plan Review</p> <p><i>Members to resolve whether to respond to the consultation and formalise an official response (documents e-mailed on Monday 9th January 2023).</i></p>
Information Items/Reports	
9.	<p>Delegated Tasks Register (enclosed) – Information Item</p> <p><i>Members to provide update on delegated tasks only.</i> These items are not for debate.</p>
10.	<p>Clerk's Report – Verbal</p> <p>Members to receive a verbal report from the Parish Clerk to inform Members of Parish business not already included on the agenda or delegated tasks register.</p>
11.	<p>Members to receive a written report with details on the following information (enclosed):</p> <ol style="list-style-type: none"> 1) Financial Information; 2) West Berkshire Council Planning Decisions and other planning.
12.	Chairman's remarks