



HOLYBROOK PARISH COUNCIL

Serving the communities of Beansheaf Farm and Fords Farm

Parish Office
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15th February 2022

There will be a meeting of the Finance Committee on Monday 21st February 2022 at 7.30pm in the Beansheaf Room, Beansheaf Centre, Calcot, Reading, Berkshire RG31 7AW

Members of the public are invited to address the Committee between 7:30pm and 7:45pm.

Yours faithfully

Pam Kirkpatrick
Clerk to the Council

AGENDA

1. Open forum for members of the public;
2. Apologies for absence;
3. Declaration of interests relevant to the Agenda;
4. Minutes of the meeting held on Monday 18th October 2021 (information item);
5. Accounts overview from 01/04/2021 to 31/01/2022: Bank balances, earmarked funds and capital reserves;
6. Appointment of Internal Auditor and Accountant;
7. Insurance and Health and Safety – review of Annual Management Risk Assessment and Assets Register;
8. Honorarium;
9. Review of existing contracts and payment methods
10. Review of Hirer's Discount Eligibility Policy.