



Holybrook Parish Council

Serving the communities of Beansheaf Farm and Fords Farm for 20 years

Council Meeting Agenda

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| Date of Meeting | Monday 4 th April 2022 |
| Location | Beansheaf Room, Beansheaf Centre, Charrington Road, Calcot, Reading RG31 7AW |
| Time | 7.30pm |
| Circulation | All Council members and District Councillors |

| No. | Notes |
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| 1. | <p>Questions and comments from members of the public (limited to 15 minutes in total)</p> <p>This provides an opportunity for members of the public (who are not usually permitted to speak during the meeting except by special invitation of the Chairman) to participate before the start of the meeting by asking questions, raising concerns or making comments on matters affecting Holybrook Parish. No decision can be taken during this session¹, but the Chairman may decide to refer any matters raised for further consideration at the next full council meeting.</p> <p>¹ Councils cannot lawfully decide items of business that is not specified in the summons/agenda (LGA1972 Sch 12, paras 10(2)(b) and Longfield Parish Council v Wright (1918) 88 LJ Ch 119</p> |
| 2. | <p>District Councillors' report - Verbal</p> <p>Please note that members of the public exercising their right to speak during Public Question Time may be recorded and unless specifically requested their names will also be recorded in the minutes.</p> |
| 3. | <p>Apologies for absence (LGA 1972 s85 (1))</p> |
| 4. | <p>Declarations of interest relevant to the Agenda</p> <p>Members to declare any interests, including Disclosable Pecuniary Interests they may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct and to consider any prior requests from members for Dispensations that accord with Localism Act 2011 s33(b-e). (NB this does not preclude any later declarations).</p> |
| 5. | <p>Co-option of new Councillor – Mr Maurice Moore</p> <ul style="list-style-type: none">a) To sign, with the Clerk as witness, the Declaration of Acceptance of Office;b) To sign, with the Clerk as witness, Dispensation Request;c) To provide the Clerk with completed Declaration of Interest Form. |
| 6. | <p>Approval and adoption of the Minutes of the minutes of the Council meeting on Monday 14th March 2022 (LGA 1972 sch 12, para 41(1))</p> |
| 7. | <p>Past Matters for report purposes only – report 1</p> |

| No. | Notes | | | | | | | | | | | | |
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| 8. | <p>Planning: New applications</p> <p><i>Ratify the recommendations of the Planning Committee:</i></p> <table border="1" data-bbox="185 300 1484 618"> <thead> <tr> <th data-bbox="185 300 456 340">Planning no.</th> <th data-bbox="456 300 683 340">Applicant</th> <th data-bbox="683 300 970 340">Address</th> <th data-bbox="970 300 1484 340">Proposal</th> </tr> </thead> <tbody> <tr> <td data-bbox="185 340 456 501">22/00638/COMIND</td> <td data-bbox="456 340 683 501">LNT Care Developments</td> <td data-bbox="683 340 970 501">The Filberts, The Chase, Calcot RG31 7RB</td> <td data-bbox="970 340 1484 501">Demolition of existing office building and erection of a three storey 66mo bedroom care home (C2 use class) for the elderly and associated works.</td> </tr> <tr> <td data-bbox="185 501 456 618">22/00685/HOUSE</td> <td data-bbox="456 501 683 618">SK Design Consultants</td> <td data-bbox="683 501 970 618">34 Rushmoor Gardens, Calcot RG31 7AJ</td> <td data-bbox="970 501 1484 618">Two storey part rear/side extension and a new front garage.</td> </tr> </tbody> </table> | Planning no. | Applicant | Address | Proposal | 22/00638/COMIND | LNT Care Developments | The Filberts, The Chase, Calcot RG31 7RB | Demolition of existing office building and erection of a three storey 66mo bedroom care home (C2 use class) for the elderly and associated works. | 22/00685/HOUSE | SK Design Consultants | 34 Rushmoor Gardens, Calcot RG31 7AJ | Two storey part rear/side extension and a new front garage. |
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| 22/00685/HOUSE | SK Design Consultants | 34 Rushmoor Gardens, Calcot RG31 7AJ | Two storey part rear/side extension and a new front garage. | | | | | | | | | | |
| 9. | <p>West Berkshire Council Planning Decisions: Information Only</p> <p>21/02694/CERTP - 35 Calcot Place Drive, Calcot: Loft conversion with rooflights to rear and front. APPROVED.</p> <p>22/00128/HOUSE – 11 Knollmead, Calcot: Single storey rear extension and part garage conversion and addition of 3 Velux windows and roof lantern. APPROVED.</p> | | | | | | | | | | | | |
| 10. | <p>Planning – other</p> <p>To agree which members should represent the Parish Council at the District Planning Meeting regarding application 19/00113/OUTMAJ (Pincents Hill).</p> | | | | | | | | | | | | |
| 11. | <p>Financial Decisions</p> <p>a) Payments – <i>Members are asked to authorise the payment of items listed on payment sheet 11-2020/21</i></p> <p>b) <i>Members are asked to review and approve a grant application request from the Standby Volunteer Group to the sum of £200.00.</i></p> | | | | | | | | | | | | |
| 12. | <p>Financial Information – Verbal report, Clerk</p> | | | | | | | | | | | | |

| No. | Notes |
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| 13. | <p>Community and Environment Committee Meeting – 7th March 2022</p> <p><i>Members are asked to ratify the following recommendations made by the Community and Environment Committee (draft minutes enclosed for reference only):</i></p> <ul style="list-style-type: none"> a) Updated project list (to be e-mailed to Councillors); <ul style="list-style-type: none"> i) If the recommended project list is agreed, the Clerk to provide Jon Winstanley (of WBC) with the list and discuss the proposed options and project viability with him. b) For Councillor Somner, in his role as District Councillor, to discuss with WBC Officers (and invite them to visit Holybrook) the following project suggestions: <ul style="list-style-type: none"> i) The roundabout at Mill Lane/Carters Rise/The Chase to reviewed and considered as a ‘stop’ junction; ii) A4 Bath Road bicycle signage improvement plans; iii) inappropriate/inconsiderate parking at Holmwood Crescent; iv) Progress on inappropriate/inconsiderate parking at Churchward Walk; c) Cllr Somner, in his role as District Councillor, to engage with MP, Alok Sharma regarding inconsiderate parking legislation. d) The purchase of two ‘smiley face’ speed indicator devices. In addition: <ul style="list-style-type: none"> i) Total sum for this project; ii) Source of funding. |
| 14. | Chairman’s remarks |

Pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 it is resolved that, because of the confidential nature of the business to be transacted, the public and the press leave the meeting during consideration of Part II.

15. Staff recruitment – Members to approve recommended candidate.

Yours sincerely

Pamela Kirkpatrick
Clerk
Holybrook Parish Council