



Holybrook Parish Council

Serving the communities of Beansheaf Farm & Fords Farm

**The Parish Office
Beansheaf Community Centre
Charrington Road
Calcot
Reading RG31 7AW**

Tel/fax 0118 9454339
e-mail: clerk@holybrook-pc.gov.uk

NOTICE OF MEETING

You are invited to attend the **ANNUAL MEETING** of Holybrook Parish Council to be held on **Thursday 6th May 2021 at 19:00 on Zoom**. The meeting is open to the public.

Please contact the Clerk no later than 12:00 on Thursday 6th May 2021 to request the Zoom log-in details.

AGENDA

1. Election of Chairman for the year 2021/22
2. To receive the Chairman's Declaration of Acceptance of Office;
3. Appointment of Vice-Chairman for the year 2021/22;
4. Apologies for absence;
5. Declaration of Interest Form – to be reviewed and updated as necessary;
6. Committee Appointments – to review and agree the committee appointments for the year 2021/22;
7. The Holybrook Festival – If a Festival Committee cannot be formed the Festival 2022 is cancelled and the Festival Committee's standing order number 10 is evoked;
8. Review of policy documents;
9. Schedule of Meetings for the Council year 2021/22.

Pam Kirkpatrick
Clerk to the Council
30th April 2021